



Town of Burlington

ZONING BOARD OF APPEALS

Minutes of the Regular Meeting on Tuesday,
December 19, 2017

1.
 - A. **Call to Order:** Peter Perkins, Vice Chairman called the meeting to order at 7:01 PM. In attendance was Peter Perkins, John Derewonko, Amanda Zabel, Beth Salsedo, Laurie Arel, Abby Conroy, ZEO and Beverly Jackson, ZBA Clerk.
 - B. **Act on Meeting Minutes:** **Motion** made, seconded, and passed unanimously to approve the minutes from the November 21, 2017 regular meeting as submitted. (Salsedo/Zabel) Derewonko and Zabel abstained due to absence.
 - C. **General Communications:** None
 - D. **Designation of Chair, Vice Chair and Secretary:** **Motion** made (Arel), seconded (Salsedo) and passed unanimously to appoint Peter Perkins as Chairman of the Zoning Board of Appeals.
Motion made (Perkins), seconded (Salsedo) and passed unanimously to appoint Amanda Zabel as Vice Chairman.
Motion made (Perkins), seconded (Arel) and passed unanimously to appoint Beth Salsedo as Secretary.
2. **Public Hearing - Application 2017-549 – O’Keefe Front Yard Variance Vineyard Road #85, Car-port Accessory Structure.**
Motion made (Salsedo), and seconded (Zabel) and approved unanimously to suspend the regular meeting and open the Public Hearing – Application 2017-549 at 7:09 PM on December 19, 2017 with the following members present, John Derewonko, Amanda Zabel, Beth Salsedo, Laurie Arel, and Abby Conroy, ZEO.
Applicant was present and spoke about the unenclosed canopy over his driveway, which is more than 3 feet from the road. Mr. O’Keefe spoke with two plow drivers, and Mr. O’Keefe’s truck, mailbox and rock wall sticks out further than the canopy. The power company has come out and stated that the power lines are not too close. Mr. O’Keefe’s canopy is already erected and he would like to keep it. Behind his house the land drops off dramatically and there is not another spot to put it.
Members of the board questions were:
A surveyor is requested.
It is the town’s responsibility to determine the distance of the right of way.
Must determine what the amount of variance that is requested.
Neighbors must be notified.
Motion made (Zabel), seconded (Salsedo) and approved unanimously to suspend the public hearing until the next regularly scheduled meeting on January 16, 2018, at 7:45 PM.
3. **Unfinished Business:** None
4. **New Business:** None
5. **Adjourn:** **Motion** made, seconded and passed unanimously to adjourn the meeting at 7:55 PM. (Salsedo/Zabel)

Respectfully Submitted,

Beth Salsedo