



## Town of Burlington

### BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING February 15, 2016

1. **Call to Order** - The meeting was called to order at 7:40 PM. Commissioners present were: Chairman Bill Parente, Eric Eggleston, Charles Lanfair, John Jozwik, and Beverly Jackson, Clerk.
2. **Minutes** - **MOTION** made, seconded and passed unanimously to approve the minutes from the January 18, 2016 meeting with the following changes: (Lanfair/Eggleston)
  - a. Section 3. Remove: "Scott Tharau will meet with Russ Arnold to discuss the meter situation at the Farmington Plant related to billing.
  - b. Section 3. Add: "Scott Tharau, the First Selectman, and Russ Arnold from Farmington will meet to begin the dialogue to address the points of concern with Burlington's share of the plant upgrade." This dialogue will be ongoing through 2017 to determine Burlington's fair share of the Farmington Plant upgrade project.
3. **Correspondence** – Letter from Abby Conroy, PZ & WEO, February 7, 2017, Re: Buildable lots and how it pertains to WPCA regulations. Letter was distributed to commissioners for discussion at the March meeting.
4. **Farmington Plant Upgrade** – A brief review of the topics of discussion from the meeting between Scott Tharau, the First Selectman and Russ Arnold of Farmington on January 31, 2017, were discussed. The take away from the meeting was metering of the flow to the Farmington Plant (for billing purposes) is not recommended. The standard practice of billing is based on average flow and EDU. The cost to Burlington to initiate and maintain the metering would be significant, and the administrative issues were also a negative factor. The commission should consider the need to update/modify the 350,000 gallon reserve clause of the current contract after the completion of the upgrade project. Fact-finding on items related to plant upgrade is ongoing.
5. **Coordination of Commissions for New Construction** – Letter from Abby Conroy dated February 7, 2017, will be reviewed by commission and discussed further at next meeting.
6. **Review "Notice – Wipes & Personal Hygiene Products Clog Sewer Lines!"** – Each member of the commission to review draft letter (flushables/J. Grapone). Items for discussion will be taken up at the March meeting. Prepare final draft of flushables handout at the March meeting. Should consider mailing the notice to all dwellings in town, septic and sewer users.
7. **Video Surveillance Monitoring and Maintenance** – Cost of the surveillance needs to be determined and budgeted for in the future. (Public Works can provide estimates)
8. **Review Action Item List** -
  - a. Invite Abby Conroy to next meeting to discuss new construction and new sewer hook ups. Set appropriate path, process and flow, outline criteria why WPCA needs to see new applications – Ongoing
  - b. Request/Invite Consulting Town Planner, Marty Connor 2017 - Removed



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- c. **Parente** - 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer of funds Clarification Requested. Department of Finance stated expenditure associated with heating of pump station during the winter. Closed
- d. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton. Canton defines 1 EDU as 255 gal/household/day, (Scott Tharau). Ongoing - Need Avon and UCONN numbers.
- e. Grouped into Agenda Item 6. Removed.
- f. **Grappone** - Get copy of letter regarding flushables. Jim Grappone submitted a draft notice that was distributed to commissioners for review and will be discussed at March meeting. Complete
- g. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade - Ongoing
- h. **Parente** - Obtain monthly processing report (flow data/expenditures) from Farmington treatment plant beginning in January and continue through 2017. Ongoing, with Assistance from First Selectmen's Office/Public Works.
- i. Residents taking ownership of any grinder pumps. Research assessment fees and determine current status; assessment payments, any delinquent and starting date of payment. Sewer assessment plan code 1, 2 & 4 was obtained and logged in book. Closed (Sewer Assessment – Plan Code 1, 2, & 4)
- j. Review original sewer agreement between Burlington and Farmington. Long term goal is to assess need to update or modify agreement reserve clause. Ongoing

**9. Other Business to come before the Commission – None**

**10. Motion to Adjourn**

Motion made, seconded and approved to adjourn at 8:50 PM. (Lanfair/Jozwik)

Respectfully submitted,

Bill Parente, Chairman



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### **Current Action Items:**

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- b. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton. Canton defines 1 EDU as 255 gal/household/day, (Scott Tharau). Ongoing - Need Avon and UCONN numbers.
- c. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade - Ongoing
- d. **Parente** - Obtain monthly processing report (flow data/expenditures) from Farmington treatment plant beginning in January and continue through 2017.  
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- e. Review original sewer agreement between Burlington and Farmington. Long term goal is to assess need to update or modify agreement reserve clause. Ongoing