



Town of Burlington

BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING January 18, 2016

1. **Call to Order** - The meeting was called to order at 7:31 PM. Commissioners present were: Chairman Bill Parente, Jim Grappone, Eric Eggleston and Paul Bystrak. Beverly Jackson, Clerk.
2. **Minutes** - MOTION made, seconded and passed unanimously to approve the minutes from the December 21, 2016 meeting. (Bystrak/Eggleston)
3. **Farmington Plant Upgrade** - Scott Tharau, Director of Public Works and First Selectman Ted Shafer were present to discuss the Farmington Plant Upgrade. There is currently not a flow meter that works and we are charged per unit (EDU). Scott Tharau will meet with Russ Arnold to try to remedy the meter situation so we are billed by flow and not units, in order to significantly save money.
Motion made, seconded and passed unanimously to amend agenda and combine items 3 and 6, Farmington Plant Upgrade and Other Business. (Eggleston/Bystrak)
Other Business to come before the Commission - Scott Tharau discussed the inspection and maintenance of certain areas of the system and is further checking into a video surveillance system for routine maintenance. There is a section that is visually checked bi-weekly to prevent issues. Tharau will get estimates to replace this pipe with a larger one. If a check valve is installed the homeowner will have to maintain it. Another issue that Tharau brought to attention is a new sewer hook-up on Deer Run, which the owners want to install a grinder pump to connect to the system. If a pump were to be installed, against the advisement of Tharau and the contractors, the owner will have to assume responsibility of it. It will be recommended that the owners come before the commission.
4. **Coordination of Commissions for New Construction** - The board would like to develop a flow chart for residents and town employees to refer to for the process of new construction. Abby Conroy was not able to attend this meeting, an invitation will be extended to her for the next meeting to discuss this in more detail. First Selectman Shafer updated the commission that this is being worked on and is in process.
5. **Review Action Item List** -
 1. Invite Abby Conroy to next meeting to discuss new construction and new sewer hook ups. Set appropriate path, process and flow, outline criteria why WPCA needs to see new applications – **Continued to Next Meeting**
 2. Request/Invite Consulting Town Planner, Marty Connor 2017 - **Continued to Next Meeting**



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3. **Parente** - 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer Clarification Requested. Will ask Charles Lanfair to discuss with Ellie Parente, Director of Finance, then remove from list as completed.
4. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton.
5. **Parente** - Letter to Residents to be included in Tax Bills – Will aim to include in July tax bill.
6. **Grappone** - Get copy of letter regarding flushables. Jim Grappone submitted a notice that will be sent via email to the board to review and discuss at next meeting.
7. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade - Ongoing
8. **Parente** - Send monthly expenditure report and total flow meter for treatment plant beginning in January and continue for the Farmington Plant Upgrade. Combine this item with upcoming meetings between Burlington Public Works, Scott Tharau and First Selectman, Ted Shafer and Farmington to determine which direction to proceed.
- New** 9. Residents taking ownership of any grinder pumps. Research assessment fees and determine current status; assessment payments, any delinquent and starting date of payment

6. Motion to Adjourn

Motion made, seconded and approved to adjourn at 8:14 PM. (Bystrak/Grappone)

Respectfully submitted,

Bill Parente, Chairman