



Town of Burlington

BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING December 21, 2016

1. **Call to Order** - The meeting was called to order at 7:31 p.m. Commissioners present were: Chairman Bill Parente, Jim Grappone, Eric Eggleston, Paul Bystrak, Charles Lanfair and John Jozwik.
2. **Minutes**
MOTION made, seconded and passed to approve the minutes November 16, 2016 Meeting. (Jozwik/Bystrak) Lanfair abstained due to absence.
3. **Farmington Plant Upgrade**
The Farmington Plant Upgrade was discussed and a new action item was assigned to Bystrak to create a table with the numbers of specifics that have been figured and gathered. The bill from Farmington should be billed in units, not EDU's. Grappone received information from Canton, they are billed by EDU's and have requested being billed by units also. Canton EDU's are 130.5, (89 residential, 41½ commercial EDU's). Grappone also received information from Avon, \$92,662.00 from April, May and June, (April 2.5%, May 5.9%, June 2.3%), for April 1.2 Million X 2½ flow = 31,000.
New action item assigned to Parente to send monthly expenditure report and total flow meter for treatment plant beginning in January and continue.
January 11, 2017-7:00 PM is the next Farmington WPCA meeting, members of our board will plan to attend.
4. **Coordination of Commissions for New Construction**
The board would like to develop a flow chart for residents and town employees to refer to for the process of new construction. Abby Conroy was not able to attend this meeting, an invitation will be extended to her for the next meeting to discuss this in more detail.
5. **Review Action Item List** -
 1. Invite Abby Conroy to next meeting to discuss new construction and new sewer hook ups. Set appropriate path, process and flow, outline criteria why WPCA needs to see new applications – **Continued to Next Meeting**
 2. New Sewer User List and Copy of Farmington Bill - **Closed**
 3. Request/Invite Consulting Town Planner, Marty Connor 2017 - **Continued to Next Meeting**
 4. PCE Origination - **Closed**
 5. **Parente** - 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer Clarification Requested
 6. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton.



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- a. Selectman **Shafer** - Request from Farmington the total metered flow from Burlington and the monthly expenditures.
7. **Parente** - Letter to Residents to be included in Tax Bills
8. **Grappone** - Get copy of letter regarding flushables
- New** 9. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade
10. **Parente** - Send monthly expenditure report and total flow meter for treatment plant beginning in January and continue for the Farmington Plant Upgrade.

6. **Other Business** –
None

7. **Motion to Adjourn**
Motion made, seconded and approved to adjourn at 8:52 PM. (Jozwik/Lanfair)

Respectfully submitted,

Bill Parente, Chairman



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Current Action Items:

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3. **Parente** - 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer Clarification Requested
4. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton.
 - b. Selectman **Shafer** - Request from Farmington the total metered flow from Burlington and the monthly expenditures.
5. **Parente** - Letter to Residents to be included in Tax Bills
6. **Grappone** - Get copy of letter regarding flushables
7. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade
8. **Parente** - Send monthly expenditure report and total flow meter for treatment plant beginning in January and continue for the Farmington Plant Upgrade.