



Town of Burlington

BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING November 16, 2016

1. **Call to Order** - The meeting was called to order at 7:35 p.m. Commissioners present were: Chairman Bill Parente, John Jozwik, Paul Bystrak, Eric Eggleston and Jim Grappone.
2. **Minutes**
MOTION made, seconded and passed to approve the minutes October 19, 2016 Meeting. (Jozwik/Bystrak) Grappone abstained due to absence.
3. **Castrogiovanni** – Lot #30 & 31 Westside Blvd. sewer hook up
Castrogiovanni was present and discussed the application consisting of a single family house being built by Style Homes and connecting to the sewer. Applicant is requesting the sewer assessment be spread out over years and will consult with the tax collector.
Motion made, seconded and approved for Lot #30 & 31, Westside Blvd., to connect to the sewer system. (Grappone/Bystrak)
4. **Check Valves** – Installation of check valves to prevent any future backflow issues was discussed. Continued maintenance issues were addressed, possible video of certain parts of the system and a letter to the residents about what not to do. A letter about fats, oils and grease (FOG) was sent out (February 2012) and should be sent out again with the tax bills as a reminder to help prevent future issues. Parente will email a letter to the Board of Finance about this discussion and the likeliness of failure of the check valves after significant expense.
5. **Farmington Plant Upgrade**
Email from William Kaminski, October 31, 2016, to Beverly Jackson:
The Calculation for Burlington is based on Equivalent Dwelling Units. The total units I received from Burlington was 406 units @ \$78.75 / quarter = \$31,972.50 (July through September 2016) The amount of the measured quantity of total sewage processed through the Farmington plant also for the last quarter (July through September 2016) was 251,400,000 gallons
Using the figures given above:
 $406 \times 80 = 32,480$,
 $251,400,000 / 48 = 5,237,500$
 $32,480 / 251,400,000 = 0.0001292 \times 90 = 0.01162768$ or 1%
These numbers are significantly different than the proposed numbers from Farmington. Discrepancies found should be addressed to Farmington and consider the grant.

Requested that the First Selectman send a letter to Farmington requesting the total metered flow from July to September.



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6. **Draft Letter to Residents** – Will target to have a letter included in the 2017 tax bill.
7. **Review Action Item List** -
1. New Legal Representation for Farmington Plant Upgrade - **Closed** - Determined that legal representation is not necessary at this point.
 2. Letter to Residents by year end – **Move to next year**
 3. WPCA Notebook – **Completed**, ongoing
 4. Request to be on BOS Agenda – **New course of action** - Invite Abby Conroy to next meeting to discuss new construction and new sewer hook ups. Set appropriate path of process and flow, outline criteria why WPCA needs to see new applications.
 5. New Sewer User List and Copy of Farmington Bill
 6. Request/Invite Consulting Town Planner, Marty Connor – **Delay till 2017**
 7. Contacts for Farmington - **Completed**
 8. PCE Origination -
 9. Continue to get monthly minutes of Farmington WPCA – **Completed**, ongoing
 10. Grinder pump invoice to Scott Tharau - **Completed**
 11. 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer Clarification Requested
8. **Other Business** –
- 2017 Calendar for WPCA Meetings will remain the same as currently scheduled; the third Wednesday of each month at 7:30, in the Burlington Auditorium.
 - Sewer Use/Waste Bill from Town of Farmington, Bill Paid 11/1/2016: 406 Units, \$125,102.50
9. **Motion to Adjourn**
Motion made, seconded and approved to adjourn at 9:10 PM. (Grappone/Bystrak)

Respectfully submitted,

Bill Parente, Chairman



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Current Action Items:

1. Invite Abby Conroy to next meeting to discuss new construction and new sewer hook ups. Set appropriate path, process and flow, outline criteria why WPCA needs to see new applications
2. New Sewer User List and Copy of Farmington Bill
3. Request/Invite Consulting Town Planner, Marty Connor 2017
4. PCE Origination
5. 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer Clarification Requested
6. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton.
7. Letter to Residents to be included in Tax Bills
8. Jim Grappone to get copy of letter regarding flushables