



Town of Burlington

BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING October 19, 2016

The meeting was called to order at 7:35 p.m.

Commissioners present were: Chairman Parente, Bystrak, Lanfair, and Jozwik

Minutes

MOTION Jozwik, Bystrak seconded to approve the minutes May 10, 2016 Meeting; unanimously approved.

Correspondence

1. Letter from Town of Farmington, July 21, 2016, Water Pollution Control Facility – Upgrade Project.
2. Memo from Ellie Parente, 2015-16 Final Budget, dated 10/4/16
3. Payment Request Form – 9/7/16, FRMA, F.R. Mahony & Associates Inc., Total \$2,227.50
4. Project Cost Estimate (PEC) Farmington WPCF Upgrade

Other Business

1. Memo from Ellie Parente, 2015-16 dated 10/4/16 - Electricity Breakdown & Pump Station - Transfer Clarification Requested

Farmington Sewer Plant Project

Parente discussed this project with town Attorney, Duncan Forsyth and due to conflict of interest a new attorney will be necessary when the project gets to the final stage. First Selectman Shafer was present and recommended that the Consultant Town Planner, Marty Connor be invited to the next WPCA meeting. Shafer also commented on a timeline for notifying the Burlington residents before the end of the year.

Anything related to the Farmington Sewer Plant Project should be brought to the WPCA. Any new construction in the sewer districts and any new sewer hook ups should also be brought to WPCA.

An updated list of users in each sewer district is requested.

The Project Cost Estimate, (PCE), was discussed in detail and need to determine which document it originated from.



Town of Burlington

Open Action Items

1. New Legal Representation for Farmington Plant Upgrade
2. Letter to Residents by year end
3. WPCA Notebook
4. Request to be on BOS Agenda
5. New Sewer User List
6. Request/Invite Consulting Town Planner, Marty Connor
7. Contacts for Farmington
8. PCE Origination
9. Continue to get monthly minutes of Farmington WPCA
10. Grinder pump invoice to Scott Tharau
11. 2015-16 Final Budget Electricity Breakdown & Pump Station -Transfer Clarification Requested

From 5/10/16 Minutes:

- Discussion of Plant Upgrade
- Reviewed Bank statement for WPCA
- Questions for Farmington to research:
 - Based on the project cost estimate of 4.8% for Town of Burlington and 349 users;
 - Ask Farmington how they arrived at the percentage for Burlington and to have answer before next meeting.
- Informal discussion (40 Claire Hill Road) for Nicolette Kerns has been pushed to next meeting since she had to leave early. The commissioners discussed what they knew about it and will wait for next meeting on June 14, 2016.

From 4/12/16 Minutes:

Connections: Avon: 2,414, Burlington: 349, Canton: 89 residential, 22 commercial = 130.5 EDU

Reviewed Project cost summary from Farmington:

Questions for Farmington to research:

1. What is the \$450,000?
2. Find out EDUs for Farmington and Avon.
3. Find out Use fees for Farmington, Canton, and Avon.

Motion to Adjourn

Jozwik, Bystrak seconded to adjourn at 8:37pm.

Respectfully submitted,

Bill Parente, Chairman