



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, February 19, 2020
Burlington Town Hall**

1. **Call to Order** - The meeting was called to order at 7:00 PM. Commissioners present were: Chairman Bill Parente, Paul Bystrak, Eric Eggleston, Charles Lanfair, Steven Perry and Jim Grappone.
Recording Secretary Allison Tharau.
2. **Act on the Minutes from January 15, 2020 - Motion** made, seconded and passed unanimously to approve Meeting Minutes of January 15, 2020. (Bystrak/Lanfair)
3. **Correspondance:**
 - a. WPCA Expense Report
 - b. Statement Savings Account-People's United
 - c. Email dated February 11, 2020 from Matthew Jermin, Fuss & O'Neill, regarding Sewer Wall Maps for Town Hall.
4. **Citizen Comment – None.**
5. **On Call Contractor Agreement-** Scott Tharau, DPW, will be training employees to inspect sewer connections, flume maintenance and flow meter maintenance. Training will be budgeted through DPW.
6. **Farmington – Flow Meter-** Commission reviewed Statement Savings Account with a breakdown of each account and where the money comes in from and how it goes out of the account and for what purpose. There was lengthy discussion on the use of funds from the statement savings account for the plant upgrade and what invoices are paid out of that account.
7. **Interoffice Communications Update-** WPCA discussed setting up a future joint meeting with BOF to discuss financials with respect to the Farmington Treatment Plant Upgrade.
8. **Other Business to come before the Commission-**Chairman Parente notified the Commission of sewer wall maps that were ordered through Fuss & O'Neill for Town Hall. Fuss & O'Neill worked with Scott Tharau, DPW and Larry Farrell, Building Official to extract map info for printing.
10. **Executive Session-no business**
11. **Motion** made, seconded and passed unanimously to adjourn meeting at 8:105PM.
(Grappone/Eggleston)