



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, September 18, 2019
Burlington Town Hall**

1. **Call to Order** - The meeting was called to order at 7:15 PM. Commissioners present were: Chairman Bill Parente, Paul Bystrak, Eric Eggleston, Charles Lanfair, Jim Grappone, John Jozwik, and Steve Perry. Also present was Beverly Jackson and Matthew Jermin, PE, Fuss & O'Neill. New commissioner Steve Perry was welcomed to the board.
2. **Act on the Minutes from May 15, 2019 - Motion** made, seconded and passed unanimously to approve Meeting Minutes of August 15, 2019, with the amount of gallons changed to 300,000 in section 3. (Bystrak/Jozwik) Lanfair abstained.
3. **Farmington – Flow Meter - Motion** made, seconded and passed unanimously to move agenda item 6-Farmington Flow Meter up. (Jozwik/Lanfair) Matthew Jermin, PE, Fuss & O'Neill updated the commission and is working on an alternative solution to include Circle Drive and East Shore Boulevard as requested by Farmington. The Commission wants to calculate the average daily flow for residents on West Side Boulevard in the sewer shed area to estimate the equivalent dwelling units (EDU). The Building Department and Scott Tharau have an issue with new sewer connections and the final inspection which will be on a future agenda. Will also address On-Call agreement in upcoming meetings. **Motion** made, seconded and approved to accept and submit Invoice #215597 for \$2,436.93 and Invoice #0214262 for \$14,170.85, both from Fuss & O'Neill. (Jozwik/Bystrak)
4. **Correspondence –**
 - Fuss & O'Neill, Invoice #0215597, September 16, 2019, \$2,436.93
 - Fuss & O'Neill, Invoice #0214262, August 5, 2019, \$14,170.85
 - Letter from Murtha Cullina, Alfred E. Smith, September 3, 2019, to Andrew W. Lord, Esq., Towns of Farmington/Burlington – Inter-Municipal Wastewater Agreement (the "Agreement")
 - Memorandum from Matthew Jermin, PE, Fuss & O'Neill, September 18, 2019, Permanent Wastewater Flow Meters Burlington/Farmington Town Line
5. **Citizen Comment – None**
6. **Letter to Residents –** Topic will be addressed further when additional data is available.
7. **Executive Session: Farmington Upgrade, Contracts - None**
8. **Other Business to come before the Commission –** Chairman Parente addressed separately a Rio Road situation.
9. **Adjourn - Motion** made, seconded and passed unanimously to adjourn meeting at 9:15 PM. (Grappone/Eggleston)