



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, April 10, 2019
Burlington Town Hall – Land Use Office**

1. **Call to Order** - The meeting was called to order at 7:01 PM. Commissioners present were: Chairman Bill Parente, Paul Bystrak, Eric Eggleston, Jim Grappone and Charles Lanfair. John Jozwik was absent. Also present was First Selectman Ted Shafer, Fuss & O'Neil-Project Manager, Matthew Jermin and Beverly Jackson
2. **Act on the Minutes from March 20, 2019 - Motion** made, seconded and passed unanimously to approve Meeting Minutes of March 20, 2019. (Bystrak/Lanfair)
3. **Correspondence** – Fuss & O'Neill, Inc., Invoice No. 0208977, \$5,197.80.
Fuss & O'Neill, Inc., Invoice No. 0210705, \$2,916.60
Farmington/Burlington Sewer Plant Allocation Meeting #2, March 26, 2019, Agenda
Farmington/Burlington Agreement Meeting Minutes, March 26, 2019
Email from Glen Chalder, to Bill Parente, April 5, 2019, WPCA Map
Email from Jim Grappone to Russ Arnold, March 27, 2019, Farmington/Burlington Flow Meter Integration
Memo from Matthew Jermin, PE, Fuss & O'Neill, to WPCA, April 9, 2019, Permanent Wastewater Flow Meters Burlington/Farmington Town Line
Memo from Allison Tharau, Tax Collector, to Bill Kaminski, March 27, 2019, Sewer Use
Email from Matthew Jermin, PE, Fuss & O'Neill, to Jim Grappone, April 3, 2019, Farmington/Burlington Flow Meter Integration
Email from Matthew Jermin, PE, Fuss & O'Neill, to Andrew@ne3inc, March 26, 2019, Laserflow quote
4. **Farmington - Flow Meter** – As noted in the meeting minutes from March 26, 2019, Farmington/Burlington Agreement Meeting the Farmington upgrade project will be substantially complete by July 2, 2019. The project Construction costs are projected to be \$57,480,600 and the first payment from Burlington will be due July 1, 2020. Three meters are planned: Endress & Hauser Meter at West Side Blvd, Laser Flow Meter at Circle Drive and East Shore Blvd. The total flow from the 3 meters will be used to calculate the houses that will not be metered. The cost of two temporary flow meters for 1 month would be \$3,500. Older equipment will need to be replaced at the West Side Blvd. location for approximately \$15,300, equipment and installation. Each flow meter and location will be treated as separate projects. The estimated cost for East Shore Blvd. equipment and installation is \$96,000 which was reduced by adding a solar panel. First Selectman Shafer indicated that there is no commitment from the Town or its Board of Finance to fund any of the WPCA expenses. East Shore Blvd. notes; Temporary vs. Permanent Meters, Detailed Design Documents, Farmington drove the design and picked expensive equipment, sole source for most expensive piece of equipment, 15% contingency, numbers were based on vendor quotes. **Motion** made, seconded and passed unanimously to approve Fuss & O'Neill to proceed with modifications



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to the existing partial flume on West Side Boulevard as described in memo dated April 9, 2019, referencing Permanent Waste Water Flow Meters Burlington/Farmington Town Line, with a fee not to exceed \$15,300. (Grappone/Eggleston) A subcommittee for the East Shore Blvd. project will be the next step. The June WPCA meeting will include the zero call agreement with Fuss & O'Neill.

5. **Set Public Hearing-Sewer User Fees – Motion** made, seconded and passed unanimously to set a Public Hearing for May 15, 2019 at 7:00 PM at Burlington Town Hall to set Sewer User Fees for Canton, Bristol and Farmington. (Eggleston/Lanfair)
6. **Other Business to come before the Commission – Motion** made, seconded and passed unanimously to approve Fuss & O'Neill Invoice #0208977, \$5,197.80 and Invoice #0210705, \$2,916.80 for work through 3/6/2019. (Grappone/Bystrak)
7. **Adjourn - Motion** made, seconded and passed unanimously to adjourn meeting at 8:45 PM. (Grappone/Bystrak)