



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, December 19, 2018
7:00 PM – Burlington Town Hall – Auditorium**

1. **Call to Order** - The meeting was called to order at 7:00 PM. Commissioners present were: Chairman Bill Parente, Jim Grappone, Paul Bystrak, Eric Eggleston and Charles Lanfair. Also present Beverly Jackson, Clerk and First Selectman Shafer. John Jozwik was absent.
2. **Act on the Minutes from October 17, 2018 - Motion** made, seconded and passed unanimously to approve Meeting Minutes of October 17, 2018. (Bystrak/Eggleston) Lanfair abstained.
3. **Correspondence –**
 - Letter from Town of Canton, WPCA, Robert Ignazio Jr., To First Selectman, Town of Burlington, Regarding Sewer User Fee based on usage from July 1, 2017 to June 30, 2018. Dated September 4, 2018
 - Memo from Ellie Parente, December 2018, Regarding 2019-20 Budget Requests – Zero Budget Increase
 - Letter from City of Torrington, WPCA, Raymond Drew, Regarding Trucked Waste Disposal Tickets, Dated July 16, 2018
4. **Citizen Comment** - None
5. **Farmington Agreement – Flow Meter Quotes** - James Grappone presented the Fuss & O'Neill map "Sewersheds Discharging to Farmington, Town of Burlington" dated November 2018. There are 6 connections on George Washington Turnpike and 13-17 connection on Lake Street that flow directly into Farmington. There are only 22 units on Circle that should be able to not have a flow meter. There are ~200 Farmington users near the line around East Shore Blvd. and Lake Street that come into Burlington then continue to flow to Farmington. Considering taking a sample of users on one flow meter to calculate amount per user then multiply by total # of users. The Fuss & O'Neill, November 2018 map shows 6 discharge points. Would like to find a location on both sides of the lake that are only Burlington users. The area between Monce Road and Burlington Road should be examined. Will propose changing locations on the Fuss & O'Neill map to reflect area that is only Burlington. Will request map changes including directional flow and ask for feedback by next meeting in January, 2019.
6. **Executive Session:** Farmington Upgrade, Contracts – None
7. **Other Business to come before the Commission** – The upcoming budget was discussed with consideration that Scott Tharau, Public Works Director would like the WPCA to assume the responsibility of the Grinder Pump Maintenance. **Motion** made (Lanfair), seconded (Bystrak) and approved unanimously to submit the same budget, unchanged for 2019-20, as requested by E. Parente.
8. **Adjourn - Motion** made, seconded and passed unanimously to adjourn meeting at 8:16 PM. (Grappone/Eggleston)