



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, October 17, 2018
7:00 PM – Burlington Town Hall – Auditorium**

1. **Call to Order -**
The meeting was called to order at 7:05 PM. Commissioners present were: Chairman Bill Parente, Jim Grappone, Paul Bystrak, Eric Eggleston and John Jozwik by phone. Also present Beverly Jackson, Clerk and First Selectman Shafer. Charles Lanfair was absent.
2. **Act on the Minutes from September 19, 2018 -**
Motion made, seconded and passed unanimously to approve Meeting Minutes of September 19, 2018. (Grappone/Bystrak) Jozwik abstained.
3. **Correspondence –**
 - Email from Virgil Lloyd, Fuss & O'Neill, To James Grappone, August 8, 2018, Re: Proposal for Engineering Services – **Revised**, Sewer Flow Monitoring and Analysis Burlington, Connecticut Fuss & O'Neill Reference No. 20180550.A10. Including the Certificate of Liability Insurance and 2018 Billing Rates.
4. **Citizen Comment -**
None
5. **Farmington Agreement – Flow Meter Quotes -**
An email from Virgil Lloyd, Fuss & O'Neill, To James Grappone, August 8, 2018, Re: Proposal for Engineering Services – **Revised**, Sewer Flow Monitoring and Analysis Burlington, Connecticut Fuss & O'Neill Reference No. 20180550.A10, was forwarded to the board and discussed. First Selectman Ted Shafer recommends that Scott Tharau reviews the document before it is signed. The following motion made at the last meeting was reaffirmed:
Motion made, seconded and approved unanimously to authorize First Selectman Shafer and Chairman William Parente to sign Fuss & O'Neill, Proposal for Engineering Services – **Revised**, Sewer Flow Monitoring and Analysis, Burlington, Connecticut, Reference No. 20180550.A10, contingent upon Insurance Certificate, Coverages to include professional liability and additionally cover the Town of Burlington. (Grappone/Bystrak)
6. **Executive Session: Farmington Upgrade, Contracts –**
None
7. **Other Business to come before the Commission –**
Jim Grappone asked First Selectman Shafer about the Plan of Conservation and Development and what would be needed from the WPCA. Shafer stated that under the State Statute, the Planning and Zoning Commission takes the lead over the process which is officially due in May of 2020. Grappone will share some information from the Town of Southington. Shafer is currently looking for a third consultant to interview for the process. This subject should occasionally be on the WPCA agenda starting in 2019.
8. **Adjourn -**
Motion made, seconded and passed unanimously to adjourn meeting at 7:54 PM. (Grappone/Bystrak)