



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, September 19, 2018
7:00 PM – Burlington Town Hall – Auditorium**

1. Call to Order -

The meeting was called to order at 7:12 PM. Commissioners present were: Chairman Bill Parente, Jim Grappone, Paul Bystrak, Charles Lanfair and Beverly Jackson, Clerk. Eric Eggleston and John Jozwik were absent. First Selectman Shafer was also present.

2. Act on the Minutes from July 18, 2018 and August 29, 2018 Special Meeting -

Motion made, seconded and passed unanimously to approve Meeting Minutes of July 18, 2018, with clarification to Item #6, 42/49 Pine Drive, 49 before lot line revisions and 42 after lot line changes. (Bystrak/Lanfair)

Motion made, seconded and passed unanimously to approve Special Meeting Minutes of August 29, 2018, as written. (Grappone/Lanfair)

3. Correspondence –

- Letter to Beverly/Lisa, From Tom Armstrong, Dated 9/11/2018, Regarding; Cleaner copy of Farmington-Avon Agreement
- Email From Edward Simpson, To, Lisa Ozaki, Dated 9/12/2018, Regarding; Sewer Line Hookup
- Email From Jim Grappone, To, Larry Baril, Dated 9/18/2018, Regarding; [Avon CT] Farmington Sewer flows.
- Farmington WPCA Meeting Minutes from September 12, 2018

4. Citizen Comment -

None

5. Farmington Agreement -

- a. - Flow Meter Quotes – Jim Grappone spoke more about the Proposal for Engineering Services, from Fuss & O'Neill dated August 8, 2018. There are two Scada meters currently in Avon going to Farmington and has noted the model number. Jim Grappone discussed with Russ Arnold of Farmington to determine the first bill, which would be approximately 6 months after the completion of the project in September 2019. He will also request Fuss & O'Neill's hourly rate schedule and Certificate of Insurance. The final agreement will be presented to First Selectman Ted Shafer and WPCA Chair William Parente.



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Motion made, seconded and approved unanimously to authorize First Selectman Shafer and Chairman William Parente to sign Fuss & O'Neill, Proposal for Engineering Services – Revised, Sewer Flow Monitoring and Analysis, Burlington, Connecticut, Reference No. 20180550.A10, contingent upon Insurance Certificate, Coverages to include professional liability and additionally cover the Town of Burlington.

(Grappone/Bystrak)

Scott Tharau, Director of Public Works will decide the best way to handle traffic control.

- b. - Funding – First Selectman Shafer discussed with the Board of Finance allocating funds for the Fuss & O'Neill proposal and meters. The Board of Finance has reserved \$40,000 for the proposal and meters.

6. **42/49 Pine Drive Update –**

The Farmington WPCA minutes from September 12, 2018 discussed proposed sewer connection to the Town of Farmington for 42 Pine Drive, Lot A, where a motion was made stating that the Town of Burlington will be responsible for the final engineering approval of plans. Applicant is currently working with Bristol Burlington Health.

7. **Executive Session:** Farmington Upgrade, Contracts –
None

8. **Other Business to come before the Commission –**

Board member, Charles Lanfair stated that he will not be present at next month's meeting.

9. **Adjourn -**

Motion made, seconded and passed unanimously to adjourn meeting at 7:54 PM.
(Grappone/Lanfair)