



## Town of Burlington

### BURLINGTON WATER POLLUTION CONTROL AUTHORITY MEETING MINUTES OF April 18, 2018

1. **Call to Order** - The meeting was called to order at 7:03 PM. Commissioners present were: Chairman Bill Parente, Charles Lanfair, Paul Bystrak and Eric Eggleston. Also present, First Selectman Ted Shafer and Beverly Jackson, Clerk. John Jozwik and Jim Grappone were absent due to illness and traveling.  
**MOTION** made, seconded and approved unanimously to move agenda item #7 Informal Discussion, 70 Ford Road, Jon Szydlo, to agenda item #2. (Lanfair/Eggleston)
2. **Informal Discussion – 70 Ford Road, Jon Szydlo** – Jon Szydlo and Joe Green, Engineer were present to discuss 70 Ford Road and possible connection to the sewer. Szydlo wants to do a septic on site and does not want to connect to the sewer. The regular course of action should be pursued through the Health District and the Land Use office.
3. **Minutes** - **MOTION** made (Bystrak), seconded (Eggleston) and passed unanimously to approve the minutes from the February 21, 2018 meeting as written.
4. **Executive Session** – Farmington Upgrade, Contracts – **MOTION** made, seconded and approved unanimously to go into Executive Session to discuss Farmington Upgrade and Contracts at 7:18 PM, invited in First Selectman, Ted Shafer. (Eggleston/Bystrak). **MOTION** made, seconded and approved unanimously to conclude Executive Session at 7:38 PM. (Bystrak/Eggleston)
5. **Correspondence** –
  - a. Expenditure Account Status/Transaction Audit Trail, from Ellie Parente, March 28, 2018
  - b. CAWPCA 2018 Spring Workshop Registration Form
6. **Citizen Comment** - None
7. **Letter to Users** - First Selectman, Ted Shafer was present and discussed the draft letter to the Farmington Users which he advised that an attorney should review before distribution in the tax bills.
8. **Informal Discussion – 293 Canton Road, Neil Beup** – Neil Beup, 293 Canton Road joined the meeting by phone. He is interested in connecting to the sewer for the best interest of the property. The property is already connected to city water. Andrews Perry has informed him that there is a lateral in front of his house. The neighbor next to him, St. Patrick's Church and across the street, Scotty's Package Store is already connected. The board informed him that the original assessment would be required to be paid by the owner, along with the connection from the lateral to the house. A plot plan would be required for the next meeting.
9. **Set Public Hearing – Sewer User Fees** – **Motion** made, seconded and approved unanimously to schedule Public Hearing, May 16, 2018 at 7:30 PM, to set the sewer user fees for Canton, Bristol and Farmington users. (Lanfair/Bystrak)
10. **Other Business to Come Before the Commission** - None
11. **Adjourn** - **Motion** made, seconded and approved unanimously to adjourn at 8:23 PM. (Lanfair/Bystrak)

Respectfully submitted,

Bill Parente, Chairman