



Town of Burlington

BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING July 19, 2017

1. **Call to Order** - The meeting was called to order at 7:07 PM. Commissioners present were: Chairman Bill Parente, Jim Grappone, Paul Bystrak and Charles Lanfair. Also present Beverly Jackson, Clerk.
2. **Minutes** - **MOTION** made, seconded and passed unanimously to approve the minutes from the June 21, 2017 meeting with the word "requested" changed to "required" in Section 7, (Grappone/Lanfair), Bystrak abstained due to absence.
3. **Correspondence**
 - Action Item List – printed 7/19/2017
 - Town of Farmington WPCF June-17 Chart (Sludge, Aeration Tank #3B, Aeration Tank #4B, Chlorine, Waste Accepted, Solids)
 - Sewer Maps in Land Use Office
4. **Review Financials** – Nothing
5. **Video Surveillance Maintenance** – On going.
6. **Review Action Item List** – The board reviewed the current action items:
 - AI.1. Review Abby Conroy's email and further discuss new construction and new sewer hook ups. Set appropriate path, process and flow, outline criteria why WPCA needs to see new applications – **Eggleston** to review letter and comment at the next meeting, (6/7/2017). Completed/Closed
 - AI 2. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. **Grappone** will follow up to get EDUs from Avon and Canton. Canton defines 1 EDU as 255 gal/household/day, (Scott Tharau). Ongoing - Need Avon and UCONN numbers.
 - Need Consultation with First Selectman Shafer
 - Continue to get monthly reports.
 - **Grappone** will request Fiscal Year 2016 Budget and proposed 2017/2018 Budget from Kaminski.
 - Need to know if there are any additional correspondence to the First Selectman regarding the Sewer Plant.
 - **Jackson** - Need to track/log correspondence from Farmington.Grappone determined that Avon is in a similar situation regarding the Farmington Plant Upgrade. **Motion** made (Grappone), seconded (Bystrak) and approved unanimously that legal representation is needed at this point concerning Burlington's share of the Farmington Sewer Plant up-grade project.
 - AI 3. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade – **Bystrak** will bring for next meeting.
 - AI 4. **Parente** - Obtain monthly processing report (flow data/expenditures) from Farmington treatment plant beginning in January and continue through 2017.
 - i. Ongoing, with Assistance from First Selectmen's Office/Public Works. – Ongoing
 - AI 5. Review original sewer agreement between Burlington and Farmington. Long term goal is to assess need to update or modify agreement reserve clause. Ongoing
 - AI 6. Contact Scott Tharau regarding the latest updates regarding Page 7, paragraphs 7, 8 & 9 of the original 1981 Agreement. - Action Item closed based on discussion with Tharau.
 - AI 7. Video Surveillance – Determine dollar amount available to spend and proceed. - Ongoing



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- AI 8. **Jackson** - Locate map of sewer abutting town line of Farmington, reference map in agreement, Fuss & Oneil. – Maps were catalogued, AI Closed.
- AI 9. **Grappone** – Check with Scott Tharau and ask vendors for a price on meters. – Grappone obtained prices, will not pursue at this time. AI Closed
- AI 10. **Parente** will try to work with the First Selectman to get daily reports on operations from the Farmington plant. - Closed
- AI 11. **Parente** will contact Scott Tharau to determine how to proceed and the areas of his concern that should have video plus the 3 interceptor areas from Exhibit A on the original Agreement between Burlington and Farmington. - Ongoing
- AI 12. **Jackson** to locate Burlington's map that shows the sections of town that have sewer, outside sewer area, planned sewer avoidance area and open space area. Similar to the map supplied by Conroy for the town of Groton. - Ongoing
- 7. **Other Business to come before the Commission** – Re-appointments for Commissioners were discussed.
- 8. **Citizen Comment** – Nothing
- 9. **Discuss Meeting Schedule for the Summer** – As planned, August 16, 2017 is the next regularly scheduled meeting.
- 10. **Motion to Adjourn**
Motion made, seconded and approved unanimously to adjourn at 8:35 PM. (Grappone/Lanfair)

Respectfully submitted,

Bill Parente, Chairman