



Town of Burlington

BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING April 19, 2016

1. **Call to Order** - The meeting was called to order at 7:32 PM. Commissioners present were: Chairman Bill Parente, Jim Grappone, Eric Eggleston, Charles Lanfair, John Jozwik, Paul Bystrak and Beverly Jackson, Clerk.
2. **Minutes** - **MOTION** made, seconded and passed unanimously to approve the minutes from the March 15, 2016 meeting, (Lanfair/Eggleston). Paul Bystrak and John Jozwik abstained due to absence.
3. **Correspondence**
 - Letter from Abby Conroy, PZ & WEO - April 17, 2017, Re: Land Use Protocol.
 - From Ellie Parente, Director of Finance - Expenditure Account Statement Transaction Audit Trail, March 29, 2017.
 - From Allison Tharau, Tax Collector - WPCA–Farmington Sewer Assessments as of April 2017
 - Important Notice – Wipes & Personal Hygiene Products
4. **Set Public Hearing for Sewer Use Fees – Farmington, Canton, Bristol** – **Motion** made, seconded and passed unanimously to set a Public Hearing for Sewer Use Fees for Farmington, Canton and Bristol Sewer Users for May 17th, 2017 at 7:30 PM. (Grappone, Jozwik)
5. **Farmington Plant Upgrade, Review Original 1981 Agreement** –
 - Page 1 – No Comment
 - Page 2 – Billing, EDU/Gallons
 - Now Contractually Obligated 300,000 Gallons
 - Page 3 – 3a & 3b – Burlington pre-paid to Farmington for treatment plant capacity, interceptors and collecting sewers in full.
 - Page 4 – Burlington has paid
 - 3a \$ 46,446.59
 - 3b. \$ 5,000.00
 - 4a. \$ 71,991.00
 - 4a. \$ 49,664.72
 - 4b. \$ 11,407.00
 - 4c. \$ 36,750.00
 - 4d. \$ 36,750.00
 - 4e. \$ 36,750.00
 - \$294,756.31
 - Proportionate share of what is going to plant.
 - Completed Page 5
6. **Coordination of Commissions for New Construction** –
 - Letter from Abby Conroy will be reviewed by commission at the next meeting to comprise a list of questions. Then invite Abby Conroy to the June meeting for further discussion.



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7. **Review “Important Notice – Wipes & Personal Hygiene Products Clog Sewer Lines!”** –
The commission approved the notice to be included in the tax bills and be posted on the Town Website.
8. **Video Surveillance Maintenance** – Would like an estimate from the Town of Bristol to borrow their specially equipped truck and an estimate from Suburban Sanitation Systems (SSS). Bill Parente will talk with Scott Tharau regarding this.
9. **Review Financials** – Jim Grappone has requested the proposed 2017/2018 budget and the balance and details of the WPCA Fund.
10. **Review Action Item List** – **Motion** to table Review Action Item List made, seconded and passed unanimously, (Bystrak/Lanfair)
11. **Other Business to come before the Commission** – None
12. **Citizen Comment** - None
13. **Motion to Adjourn**
Motion made, seconded and approved to adjourn at 8:55 PM. (Grappone/Eggleston)

Respectfully submitted,

Bill Parente, Chairman