



## Town of Burlington

### BURLINGTON WATER POLLUTION CONTROL AUTHORITY MINUTES OF REGULAR MEETING March 15, 2017

1. **Call to Order** - The meeting was called to order at 7:45 PM. Commissioners present were: Chairman Bill Parente, Eric Eggleston, Charles Lanfair, Paul Bystrak and Beverly Jackson, Clerk.
2. **Minutes - MOTION** made, seconded and passed unanimously to approve the minutes from the February 15, 2017 meeting. (Lanfair/Eggleston) Paul Bystrak abstained due to not being at the meeting.
3. **Correspondence** – Expenditure Account Status/Transaction Audit Trail, Dated February 10, 2017, from Ellie Parente.
4. **Farmington Plant Upgrade & Discussion** – A copy of the original agreement between Burlington and Farmington, September 3, 1981, was distributed and discussed. The commission agreed to spend 30 minutes each meeting to review the agreement. Bill Parente will follow up with First Selectman Ted Shafer to get a monthly report from the Farmington plant.
5. **Coordination of Commissions for New Construction** – Letter from Abby Conroy dated February 7, 2017, was reviewed and discussed in detail. The board would like further clarification on the example cases that are in the letter.
6. **Review “Notice – Wipes & Personal Hygiene Products Clog Sewer Lines!”** – The important notice was discussed in detail. As discussed, a new notice will be created and a final review will be on the agenda next month.
7. **Video Surveillance Monitoring and Maintenance** – Cost of the surveillance needs to be determined and budgeted for in the future. (Will work with the Public Works Department for estimates.)
8. **Review Action Item List** –
  - a. Invite Abby Conroy to next meeting to further discuss new construction and new sewer hook ups. Set appropriate path, process and flow, outline criteria why WPCA needs to see new applications – Ongoing
  - b. How many EDU's and gallons are processed to the Farmington Plant sewer system for Avon, Canton and UCONN. Grappone will follow up to get EDUs from Avon and Canton. Canton defines 1 EDU as 255 gal/household/day, (Scott Tharau). Ongoing - Need Avon and UCONN numbers.
  - c. **Bystrak** - Create a table with the numbers of specifics that have been figured and gathered for the Farmington Plant Upgrade. Need number of users and the number of EDU's that are connected to the Farmington Plant. (**Parente**) Ongoing
  - d. **Parente** - Obtain monthly processing report (flow data/expenditures) from Farmington treatment plant beginning in January and continue through 2017. Ongoing, with Assistance from First Selectmen's Office/Public Works.
  - e. Review original sewer agreement between Burlington and Farmington. **ALL** - Commissioners have agreed to spend 30 minutes each meeting reviewing the agreement. Ongoing
9. **Other Business to come before the Commission** – None
10. **Motion to Adjourn**  
Motion made, seconded and approved to adjourn at 9:25 PM. (Lanfair/Bystrak)

Respectfully submitted,

Bill Parente, Chairman