

Town of Burlington

SPECIAL TOWN MEETING TUESDAY, DECEMBER 8, 2015

The Special Town Meeting of electors and citizens qualified to vote in Town Meetings in the Town of Burlington, CT was called to order at 7:06 pm by First Selectman, Theodore C. Shafer, Selectmen Chard, Powell and Salsedo were present.

Seventy-Five (75) registered voters and the following students from Lewis S. Mills Civic Class; Geoff Gelorme, Anna Farrey, Ben Lewis, Kyle Baron and Austin Gilbert were present.

A moment of silence for the recent tragedies in Paris and San Bernardino, California was observed.

Nominations for moderator of the meeting were opened. Jim Chard/Roger Powell nominated Theodore C. Shafer. No further nominations were received. A motion to close nominations was made and passed. [Powell/Chard]

Theodore C. Shafer was appointed moderator for this meeting.

Mary-Jane Ugalde, Town Clerk read the call of the meeting.

ITEM 1: Resolution Regarding Taine Mountain Grant Agreement

RESOLVED, THE Theodore C. Shafer, First Selectman of the Town of Burlington is hereby authorized to execute on behalf of the Town of Burlington a Grant Agreement and Conservation and Public Recreation Easement and Agreement under the Open Space and Watershed Land Acquisition Program with the State of Connecticut for financial assistance to acquire permanent interest in land known as Taine Mountain Preserve II, OSWA #499 and to manage said land as open space land pursuant to Section 7-131d of the Connecticut General Statutes.

First Selectman Shafer asked for a motion to accept Resolution Regarding Taine Mountain Grant Agreement as stated in Item 1. A motion to accept Item 1 was made by Carl Salsedo and seconded by Roger Powell.

The moderator opened Item 1 to discussion and questions:

Discussion:

Shafer gave a brief overview of the proposed acquisition of open space of 105.3 acres on Taine Mountain.

The Land purchase would be in the name of the Town of Burlington but would be managed under the stewardship of the Burlington Land Trust. Land will be used for passive recreation. The property would be adjacent to One Hundred Eighty-Seven (187) acres of a Nature Conservancy called Taine Mountain Preserve I, and Twenty-Three (23) acres owned by the Burlington Land Trust. The land purchase cost is \$800,000. The payment breakdown is: \$520,000 State of Connecticut DEEP Grant; \$230,000 Town of Burlington Unassigned Revenue Surplus; \$50,000 Burlington Land Trust. With the passing of Items #1 and #2 the land purchase would close in March or April 2016.

Comments & Questions:



Town of Burlington

Tony DiNicola 10 Candlewood Road
Paul Rochford 34 Taine Mountain Road
Duncan Forsythe Halloran & Sage: Town Attorney

Upon no further comments or discussion, Mr. Shafer called for a voice vote on the motion for Item 1. Item 1 passed unanimously.

ITEM 2: Resolution Regarding Appropriation of \$520,000 for the Acquisition of Taine Mountain Open Space Property

RESOLVED, that Town of Burlington appropriate the sum of Five Hundred Twenty Thousand Dollars (\$520,000) in addition to the amount of up to Two Hundred and Fifty Thousand Dollars (\$250,000) previously approved for the acquisition of open space on Taine Mountain as said Five Hundred Twenty Thousand Dollars is subject to reimbursement pursuant to a certain Grant Agreement and Conservation and Public Recreation Easement and Agreement under the Open Space and Watershed Land Acquisition Program with the State Connecticut for financial assistance to acquire permanent interest in land known as Taine Mountain Preserve II, OSWA #499.

Shafer asked for a motion to accept the Resolution Regarding Appropriation of \$520,000 for the Acquisition of Taine Mountain Open Space Property as stated in Item 2. A motion to accept Item 2 was made by Jim Chard and seconded by Roger Powell.

The moderator opened Item 2 to discussion and questions:

There being no comments or discussion, Mr. Shafer called for a voice vote on the motion for Item 2. Item 2 passed unanimously.

ITEM 3: Resolution Regarding Acquisition of YMCA Property by the Town of Farmington

WHEREAS, the Town of Farmington has purchased 11.0 +/- acres of land from the YMCA of Greater Hartford located on Collinsville Road in Farmington for open space; and

WHEREAS, the Town of Farmington has applied for and received a grant of financial assistance under the Open Space and Watershed Land Acquisition Grant Program established and administered by the Department of Energy and Environmental Protection pursuant to Section 7-131d of the Connecticut General Statutes; and

WHEREAS, approximately 0.30 +/- acres of the YMCA Property acquired by the Town of Farmington is located within the territorial limits of the Town of Burlington, and pursuant to 7-13d(d) of the Connecticut General Statutes, the Town of Farmington is required to seek approval by the legislative body or designee of the Town in which said land is located.

NOW THEREFORE, BE IT RESOLVED THAT, the Town of Burlington, Connecticut by means of a Special Town Meeting approves the purchase of land by the Town of Farmington from the YMCA of Greater Hartford, and that this land will be open to the public for passive recreation and managed as open space pursuant to section 7-13d of the Connecticut General Statutes.



Town of Burlington

Shafer asked for a motion to accept the Resolution Regarding Acquisition of YMCA Property by the Town of Farmington as stated in Item 3. A motion to accept Item 3 was made by Roger Powell and seconded by Carl Salsedo.

The moderator opened Item 3 to discussion and questions:

Discussion:

Handouts available to the public were available and are attached to the minutes. Shafer noted there is a small spur of land (.30+/-acres) in Burlington as part of a purchase by the Town of Farmington from the YMCA of Greater Hartford, to be used for open space. Because the Town of Farmington has applied and received an Open Space and Watershed Land Acquisition Grant for the purchase of this property it is necessary for the Town of Burlington to approve the purchase of land at a Town Meeting. Present at the meeting was Liz Dolphin the open space consultant for the Town of Farmington. She reminded residents that the Burlington Boundary line would not change. This grant was awarded to the Town of Farmington in November of 2014 and the land purchase price was \$69,875.

Comments & Questions:

Jim Chard 193 E Chippen Hill Road
Richard Miller 11 Cricket Lane

There being no further comments or discussion, Mr. Shafer called for a voice vote on the motion for Item 3. Item 3 passed unanimously.

ITEM 4: Health District

BE IT RESOLVED, that the Town of Burlington withdraw from the Bristol/Burlington Health District effective July 1, 2016 revoking the Resolution approved by a Special Town Meeting on April 2, 1974 and as ratified at the Annual Town Meeting on May 29, 2979, and that the First Selectman and Health Officer, as may be applicable, are hereby authorized to take any such action necessary to effectuate the proper and just withdrawal from such Health District.

BE IT FURTHER RESOLVED, that the Town of Burlington shall become a member of the Torrington Health District effective July 1, 2016 pursuant to Chapter 368f of the Connecticut General Statutes, and that the First Selectman and Health Officer, as may be applicable, are hereby authorized to enter into any such agreements and make any such filings and applications as may be necessary and appropriate in connection therewith.

Shafer asked for a motion to withdraw from the Bristol/Burlington Health District effective July 2016 and becoming a member of the Torrington Health District effective July 2, 2016 at stated in agenda Item 4. A motion to accept Item 4 was made by Roger Powell and seconded by Jim Chard.

The moderator opened Item 4 to discussion and questions:



Town of Burlington

Discussion:

Handouts with information regarding this matter were available and are attached to the minutes. Shafer gave an overview noting this was a yearlong study. The Board of Selectmen is proposing the Town of Burlington move to the Torrington Health District from the Bristol/Burlington Health District. This move will have lower financial costs and enhanced services to the town. Under Connecticut State Statute, by December 31st of the calendar year, a vote at a town meeting must be approved before a withdrawal from an existing Health District can occur. The transition to the Torrington Health District would take place beginning January 1, 2016 and become effective on July 1, 2016. As the state tries to address the short fall to their budget the concern for cuts to municipal aid is a concern. With continued rising costs to the municipality the Boards of Selectman and Finance continue to review expense line items that can be reduced without effecting services.

The move to the Torrington Health District would save \$20,000 a year and some services will be enhanced.

Tom Stansfield from the THD would be available at the Town Hall for residents convenience twice a week as opposed to the once a week by the BBHD. Enhanced IT services with document scanning would benefit residents and the need to travel to Torrington for services. The town also looked at the Farmington Valley Health District, which also has up to date document scanning capabilities. Moving to the THD would align Burlington with other Northwest Connecticut towns, which have similar small town characteristics. Burlington has already joined the Northwest Council of Governments and has relationships with the Torrington Water Company, Northwest Arts Council and Regional School District #10 which partners us with Harwinton who is also a member of the Torrington Health District.

Comparison Facts:

Torrington Health District:

- 20 Municipal Members
- 15 Employees w/ same work competencies as BBHD
- \$1.5 Million Annual Budget
- Out of 26 Votes Burlington gets 1 vote
- 19 Votes are from Small Towns like Burlington
- If Burlington's Population exceeds 10,000 we would get another vote per Connecticut General Statutes
- Small towns have more votes with focus on small town services
- Chairman & Director residents of Harwinton
- Will accept any prior permits & testing from BBHD

Bristol Burlington Health District:

- Long Standing Relationship
- Bristol Director has 5 votes to Burlington's 1 vote
- 40 Employees
- Large Focus on Bristol School & City Services
- 2015-2016 Budget is \$2,377,080
- Burlington Share is \$70,730 or 3% of Budget

The Town of Burlington and the BBHD discussed new terms; lowering annual charges closer to match surrounding area health districts and enhance services. BBHD offered to lower the annual charges \$9,000-\$10,000 a year which would be funded by a reserve fund; but could not agree to a guaranteed lower rate over the next several years. Those terms were not acceptable to the Board of Selectman.



Town of Burlington

Shafer reviewed the handouts (attached) comparing the two Health districts.

Comments & Questions:

Sonia Higley	102 West Chippen Hill Road
Barbara Dahle	100 Spielman Highway
Dwight Harris	22 Charolais Way
Daniel Roberge	62 Charolais Way
Eric Niemann	16 Bittersweet Lane
Karen Wagner	3 Sand Bank Hill Road
Tom Zabel	18 Ventres Way
Jim Chard	193 East Chippen Hill Road
Roger Powell	76 Charolais Way
John Hebert	168 Stone Road
Jonathan Schwartz	39 Village Lane
Jim Hunt	4 Rabbit Trail
Michele Shingleton	200 East Chippen Hill Road
Tony DiNicola	10 Candlewood Road
Ginger Doherty	52 Case Road
Rob Lamothe	89 Stone Road

There being no further comments or discussion, Mr. Shafer called for a paper ballot vote on the motion for Item 4. A hand count by the Registrars of Voters: 30 Yes: 48 No. Item 4 did not pass.

A motion was made and seconded to adjourn the meeting by Chard and Powell.

The Special Town Budget Meeting was adjourned at 9:00 pm.

Respectfully submitted,

Mary-Jane Ugalde
Town Clerk

When participating in or attending Town of Burlington meetings or reviewing minutes, please note that the Town uses formats prescribed by Robert's Rules of Order for conducting meetings and publishing minutes.

Robert's Rules state, "Minutes are a record of what was done at a meeting, not a record of what was said." [RONR (11th ed.) p. 468, 11. 16-18] which is the standard for which board minutes strive. For this reason the minutes will typically not reflect the discussion surrounding a motion, only its outcome.

Additionally, Robert's Rules in brief advises "This name and subject of a guest speaker of other program may be given, but no summary of the talk." [RONRIB page 149]

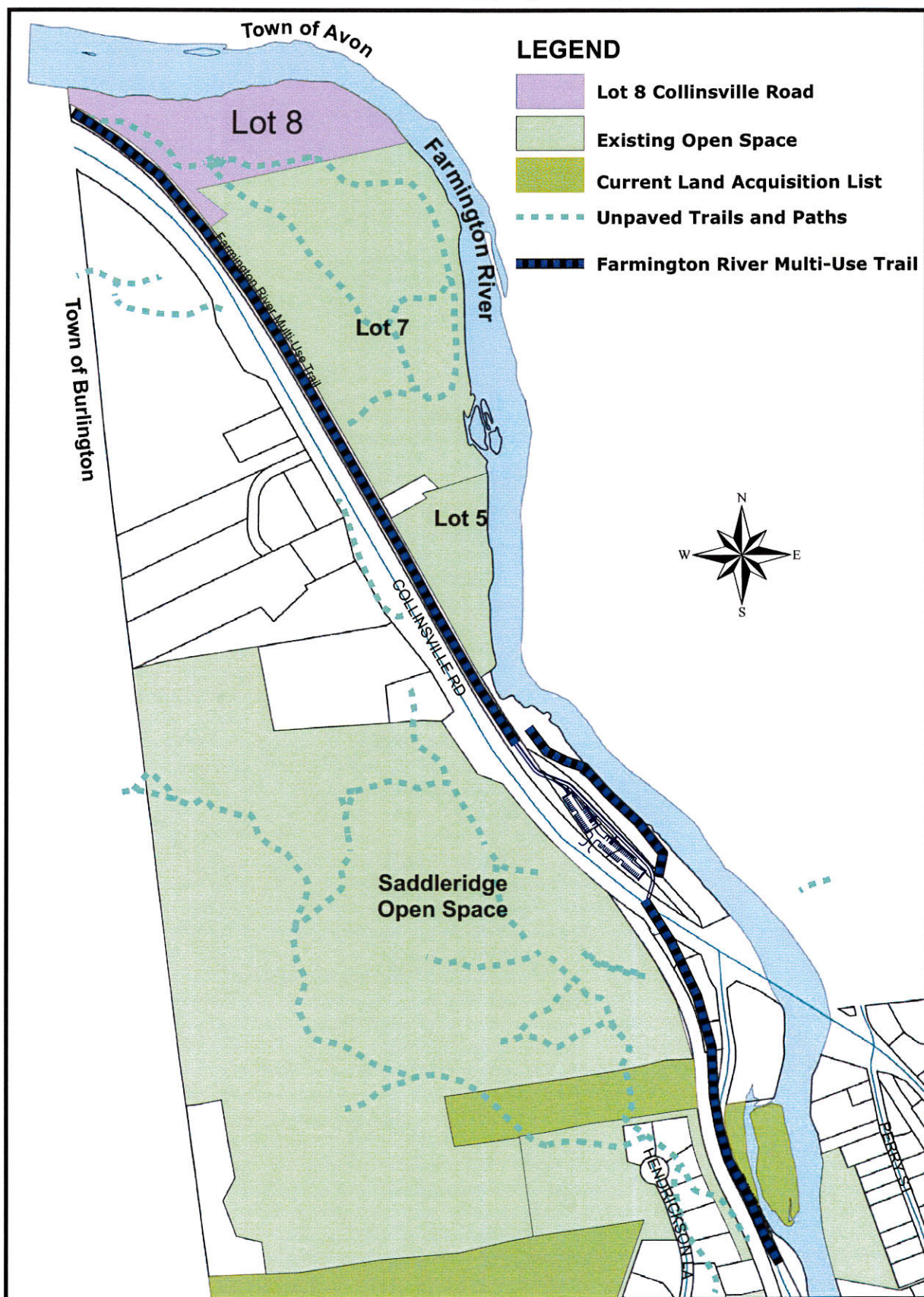
Both books can be found at our local library for anyone interested in more information.

Summary of the Town of Farmington's Acquisition of YMCA property

Since 1998, the Town of Farmington has had a goal of acquiring open space along the Farmington River along what is now the northern most section of the Farmington River Multi-Use Trail in Farmington (See map entitled "Lot 8 Collinsville Road and Surrounding Open Space"). In 2009, the Town began discussions with the YMCA to acquire a portion of its property in this area and along the boundary with the Town of Burlington. The Town acquired this property in 2014. As part of the title search done in preparation for this acquisition, it was revealed that a small portion of the 10.75 acres was actually in the Town of Burlington. A recent survey completed for the property shows the portion of the property in Burlington to be 13,200 square feet in size (0.30 acres). The Town of Farmington agreed to include this portion of the property in the sale as leaving it with the YMCA made no sense as it had no connection with their remaining property, and the property was already tax exempt.

In November of 2014, the Town of Farmington was awarded a grant toward the acquisition of this property in the amount of \$69,875 from the DEEP through their Open Space and Watershed Land Acquisition Grant Program. As part of the grant acceptance process, the Town of Farmington is required to obtain resolutions authorizing the acquisition and the management of the property as protected open space from all towns within the property's borders. As required by the State grant program, the property will be preserved as open space and will be publically accessible for passive recreation uses only. Such a resolution was passed by the Farmington Town Council on February 10, 2015. Tonight's Special Town Meeting is to consider this resolution from the Town of Burlington. The passage of this resolution will enable the Town of Farmington to receive the grant funds awarded from the State DEEP.

Lot 8 Collinsville Road and Surrounding Open Space



Bristol-Burlington Health District (BBHD)
vs.
Torrington Area Health District (TAHD)

Bristol-Burlington Health District

- Burlington Population: 9,434
- BBHD Local per Capita Rate = \$7.45
- Local Per Capita money charged to the Town of Burlington = $(9,434 \times \$7.45) = \$70,283$

Town of Burlington currently pays \$70,283 to be a member of the BBHD at its current per capita rate

Torrington Area Health District

- Burlington Population: 9,434
- TAHD Local Per Capita Rate = \$5.42
- Local Per Capita money charged to the Town of Burlington = $(9,434 \times \$5.42) = \$51,132$

Town of Burlington would pay \$51,132 to be a member of the TAHD at its current per capita rate

[illegible]

Food Protection Program Fee Survey

Permits:	Bristol		Chesprocott		Farmington		Naugatuck		Pomperaug		Quinnipack		Torrington		W. Hartford		North		Plainville	
	Burlington				Valley		Valley				Valley		Area		Bloomfield		Central		Southington	
Class I	\$	125	\$	120	\$	125	\$	166	\$	265	\$	85	\$	138	\$	50	\$	125	\$	100
Class II	\$	200	\$	150	\$	150	\$	191	\$	295	\$	135	\$	220	\$	150	\$	150	\$	175
Class III	\$	350	\$	200	\$	350	\$	297	\$	528	\$	185	\$	330	\$	325	\$	250	\$	250
Class IV	\$	450	\$	300	\$	425	\$	367	\$	528	\$	235	\$	440	\$	400	\$	350	\$	300
temp permit temp (1 day) reinspection	\$	75	\$	\$55-120	\$	50	\$	\$52-182	\$	55	\$	35	\$	60	\$	50	\$	\$100-650	\$	100
Plan Review:	\$	75	\$	55	\$	50	\$	52	\$	55	\$	35	\$	60	\$	50	\$	100	\$	50
Class I	\$	100	\$	125	\$	125	\$	166	\$	265	\$	100	\$	100	\$	100	\$	400	\$	100
Class II	\$	100	\$	125	\$	150	\$	191	\$	295	\$	100	\$	150	\$	250	\$	400	\$	100
Class III Range	\$	200	\$	125	\$	350	\$	296	\$	528	\$	100	\$	200	\$	350	\$	400	\$	100
Class IV	\$	200	\$	125	\$	425	\$	366	\$	528	\$	100	\$	250	\$	350	\$	400	\$	100

Bristol-Burlington Health District

The Bristol-Burlington Health District or "BBHD" is a full-service local public health district serving the towns of Bristol and Burlington. It was formed in October 1979 when the two municipalities sought the services and economies of scale that a regional sharing of resources and facilities would allow. It is our mission to safeguard and improve the status of public health in the geographical area served by the District. It has a strong focus on maintaining the highest standards that are expected of a health district, both in its regulatory efforts as well as in its prevention and health education functions.

Legal Status The District is organized under the provisions stated in Chapter 368f of the General Statutes of the State of Connecticut. It is a quasi-governmental agency that is separate from municipal government and has its own governmental body and budget. **Board of Health** The District is governed by a Board of Health. It functions as the general policymaking body and has overall budget adoption authority. The Board has monthly meetings as well as special meeting when necessary. Notices of the meetings conform to the requirements of the Freedom of Information Act. **Staff** The District has 41 employees. This includes the Director of Health, the Chief Sanitarian, two sanitarians, two public health nurses, the Senior Dental Hygienist, two registered dental hygienists, sixteen school registered nurses, eleven health aides, the Office Manager, three administrative staff, and the Public Health Emergency Response Coordinator. The Director of Health serves in a full-time capacity and performs such duties including, but not limited to, the day-to-day operation of the District. The Director is available 24 hours a day, seven days a week for public emergencies. The District contracts with a local physician for services as the medical advisor. The medical advisor is responsible for clinical supervision and the issuance of medical standing orders among other duties. The District also retains its own legal counsel to assist with personnel issues as well as other rules and regulations that promote general health within the District. In addition, one of the six regional epidemiologists of the State of Connecticut Department of Public Health is located at the Bristol-Burlington Health District. **Programs and Services** The District provides the following comprehensive local public health services: environmental health, communicable and chronic disease control, school and oral health, public health emergency planning, record keeping and data management. The District also works with federal, state and local agencies, community groups, academia, and other health-related organizations to coordinate existing programs and to plan and implement new ones. The District is divided into two different areas that include Environmental and Community Health.

Torrington area Health District - Organizational Chart By Program



Robert Collins, Chairman, Board of Health

Director of Health

Robert Rubbo MPH, R.S.

Medical Advisor
Antonio Scappaticci MD

27 Member Board of Health

Deputy Director of Health

Tom Stansfield MPH, R.S.

COMMUNITY HEALTH PROGRAMS

Adult / Childhood Immunization

Anastasiya Domnich-Kovalevsky, MPH, Coordinator (FT)

ENVIRONMENTAL HEALTH PROGRAMS
Tom Stansfield, MPH, BS, Deputy Director (FT)
Richard Rossi, MS, BS, RS, Sanitarian (FT)
Cathy Weber, BS, RS, Sanitarian (FT)

BUSINESS MANAGEMENT
Sharon Consolini, Bookkeeper (PT)

Public Health Preparedness

Leslie Polito, BSN, RN Public Health Nurse (FT)

Anastasiya Domnich-Kovalevsky, MPH, Coordinator (FT)

Susan Simmons, Environmental Technician (FT)

Administrative Secretary

Diane Fox, (FT)

Infectious Disease Program

Leslie Polito, BSN, RN Public Health Nurse (FT)

Anastasiya Domnich-Kovalevsky, MPH, Coordinator (FT)

Food Protection Program

David Paquette, BS, Program Coordinator (FT)

John Corden, BS, Food Inspector (FT)

Computer IT Support
System Support Group

Lead Poisoning Prevention

Leslie Polito, BSN, RN Public Health Nurse (FT)

Anastasiya Domnich-Kovalevsky, MPH, Coordinator (FT)

Hair Dressers/Daycares/Public Pools/Camps

Susan Simmons, Environmental Technician (FT)

Justin Rompre, BS, RS, Sanitarian (FT)

Secretary
Anne Fodor (FT)