



Town of Burlington

ANNUAL TOWN MEETING

Monday, January 24, 2022

The Annual Town Meeting of electors and citizens qualified to vote in Town Meetings in the Town of Burlington, CT was called to order at 7:30 pm by First Selectman, Douglas K. Thompson. Selectmen Chard, Byrne and Goshdigian were present.

The Pledge of Allegiance was recited.

Twenty-two (22) eligible voters; Twenty-three (23) individuals were present.

Nominations for moderator of the meeting were opened. Jim Chard/Dave Goshdigian nominated Doug Thompson. No further nominations were received. A motion to close nominations was made and passed. [Byrne/Goshdigian]

Doug Thompson was appointed moderator for this meeting.

The moderator gave a brief overview of the protocol for addressing questions or statements during discussion of the agenda items.

Mary-Jane Ugalde, Town Clerk read the call of the meeting.

ITEM #1: TO CONSIDER AND ACT UPON THE ACCEPTANCE OF THE 2019-2020 ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2021.

The moderator asked for a motion to accept the 2020-2021 annual report. A motion to accept the Annual Report was made by Chard and seconded by Byrne.

Jerry Mullen, Chairman of the Board of Finance gave a brief overview of the Town Audit.

- Town has a new Audit Firm.
- The total budget for 2020-2021 was \$37,568,664. The Board of Finance reduced the budget by \$263,000. Total expenditures were \$37,402,013. The difference of \$166,000 was not spent.
- The total revenue was \$38,170,726. There was an over anticipated revenue of \$602,000. This excess of revenue was contributed to by a 99.3% tax collection rate. BOF uses a 98% collected rate for projected revenue. This 1.3% is equivalent to approximately \$300,000. Also, an increase of Building Permits and Conveyance Taxes contributed to this revenue excess,
- Unassigned Funds of \$6,200,000 which is 16% of the budget. The goal is a 12% minimum for generating a good bond rating.



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Breakdown of Revenue:

81% Taxes
14% Grants and Contributions
4% Service Charges
1% Interest and other

Breakdown of Expenditures:

72% Education
11% Government
11% Public Works
6% Public Safety

- The Audit and Financial Statements are available on the town's website www.burlingtonct.us or in the Town Clerk's Office.

John Kirschner a Board of Finance member reviewed the Executive Summary and Management's Discussion and Analysis beginning on page 6 of the audit. The new Auditors, Clifton Larson Allen (CLA) issued an Unmodified Report or "Clean Report"; meaning the financial statements are stable. The Auditors gave suggestions for improvement and control issues such as funds not included on the general ledger and segregation of duties.

The State Single Audit was also given an Unmodified Opinion or "Clean Report". There were no compliance findings or significant deficiencies noted.

There is a new Annual Report format. The Management's Discussion and Analysis gives a condensed overview of the town's fiscal statements. Kirschner gave a brief review of the Management Discussion and Analysis in the Town Annual Report.

Comments and Questions:

John Hebert 168 Stone Road
Ellie Parente 50 Stagecoach Road

There being no further questions the moderator called for a voice vote. Item #1 passed unanimously by voice vote.



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ITEM #2: TO AUTHORIZE THE FIRST SELECTMAN TO APPLY FOR AND EXPEND ANY AVAILABLE 100% REIMBURSABLE GRANT PROCEEDS HAVING NO IMPACT ON THE GENERAL FUND BUDGET FOR THE PERIOD FROM FEBRUARY 1, 2022 TO JANUARY 31, 2023.

A motion to accept Item #2 to authorize the First Selectman to apply for and expend any available 100% reimbursable grant proceeds having no impact on the general fund budget for the period from February 1, 2022 to January 31, 2023 by Byrne and seconded by Goshdigian.

Comments and Questions

Linda Kobalarz 349 Jerome Avenue

No further questions were presented. The vote was called by the moderator and the motion passed by unanimous voice vote.

A motion was made and seconded to adjourn the meeting. [Jim Chard/Cheryl Byrne] The motion passed by unanimous voice.

Meeting adjourned at 8:05 pm.

Respectfully submitted,

Mary-Jane Ugalde
Town Clerk