



Town of Burlington

ANNUAL TOWN MEETING

Monday, January 25, 2021

The Annual Town Meeting of electors and citizens qualified to vote in Town Meetings in the Town of Burlington, CT was called to order at 7:35 pm by First Selectman, Theodore C. Shafer. Selectmen Chard, Byrne, Salsedo and Zabel were present. The meeting was conducted by Zoom, Meeting ID 869 9262 9566; Passcode 473822. The meeting was recorded. Members of the meeting were checked in by Republican Registrar of Voters Donna Rusgrove and Town Clerk Mary-Jane Ugalde.

Nineteen eligible voters; Twenty-one (21) individuals were present.

Nominations for moderator of the meeting were opened. Jim Chard/Tom Zabel nominated Ted Shafer. No further nominations were received. A motion to close nominations was made and passed. [Byrne/Chard]

Ted Shafer was appointed moderator for this meeting.

Shafer gave a brief overview of the protocol for addressing questions or statements during discussions of the agenda items and the process for voting on the questions via Zoom.

Mary-Jane Ugalde, Town Clerk read the call of the meeting.

ITEM #1: TO CONSIDER AND ACT UPON THE ACCEPTANCE OF THE 2019-2020 ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2020.

The moderator asked for a motion to accept the 2019-2020 annual report. A motion to accept the Annual Report was made by Salsedo and seconded by Byrne.

Jerry Mullen, Chairman of the Board of Finance gave a brief overview of the Town Audit.

- The Annual Town Report 2019-2020 pages 6-8 shows the Auditors Report which found no weaknesses or deficiencies.
- The Balance Sheet on page 9 shows Assets, Liabilities, Fund Balances and Unassigned Funds of \$5,314,045 which is 14.4% of our budget. The goal is a 12% minimum for generating a good bond rating.
- The Fund Balance Note 12 on page 10 includes Restricted, Committed, and Municipal Reserves by category as listed on the balance sheet.
- Page 11 shows the Statement of Revenue and Expenditures and Fund Balance changes from the previous year.



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- The Budgetary Comparison Statement on page 12 shows a surplus of \$819,310. Of that amount, \$532,666 was revenue: \$242K was unanticipated Educational Cost Sharing from the State of Connecticut and \$286,644 was the under expensed amount from what was budgeted.
- The Proprietary Funds on pages 13-16 are for Senior Housing, Water and Fiduciary Funds which cover pensions and changes over the last year.
- The Budget and Actual General Fund figures for Revenue and Expenses by department are found on pages 17-19.
- Property Tax collections on page 20 include uncollected taxes of \$368,145. This is 1.2% of taxes due. The auditors usually see 2 to 8%. Tax collection is very high.
- The Sewer Assessment figures are on page 21 and the Regional School District #10 report is found on page 22.
- The breakdown of Revenue is:
 - 83% Taxes
 - 13% Grants and Contributions
 - 3% Service Charges
 - 1% Interest and other
- The breakdown of Expenditures is:
 - 73% Education
 - 11% Government
 - 11% Public Works
 - 5% Public Safety
- The Audit in its entirety is available on the town's website www.burlingtonct.us or in the Town Clerk's Office.

Comments and Questions:

Wayne Del Vecchio 8 Mountain Briar
Jim Grappone 106 Barnes Hill Road
Elisa Michell Finance Director

There being no further questions the moderator called for a voice vote. Item #1 was passed unanimously by voice/hand vote.

ITEM #2: TO AUTHORIZE THE FIRST SELECTMAN TO APPLY FOR AND EXPEND ANY AVAILABLE 100% REIMBURSABLE GRANT PROCEEDS HAVING NO IMPACT ON THE GENERAL FUND BUDGET FOR THE PERIOD FROM FEBRUARY 1, 2021 TO JANUARY 31, 2022.



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A motion to accept Item #2 to authorize the First Selectman to apply for and expend any available 100% reimbursable grant proceeds having no impact on the general fund budget for the period from February 1, 2021 to January 31, 2022 by Chard and seconded by Zabel.

Comments and Questions

Wayne Del Vecchio	8 Mountain Briar
Jim Grappone	106 Barnes Hill Road
Scott Tharau	Public Works Director

No further questions were presented. The vote was called by the moderator and the motion passed by unanimous voice/hand vote.

A motion was made and seconded to adjourn the meeting. [Jim Chard/Carl Salsedo] The motion passed by unanimous voice/hand vote.

Meeting adjourned at 8:22 pm.

Respectfully submitted,

Mary-Jane Ugalde
Town Clerk