

Request for a Certified Copy of a Birth Record from the Town of Burlington

Mail this request to: Burlington Town Clerk, 200 Spielman Hwy, Burlington, CT 06013

PLEASE PRINT

FULL NAME ON CERTIFICATE*:		
FIRST	MIDDLE	LAST NAME
DATE OF BIRTH: MM / DD / YYYY		
PLACE OF BIRTH: TOWN/CITY		
FATHER'S FULL NAME:		
FIRST	MIDDLE	LAST NAME
MOTHER'S <u>MAIDEN</u> NAME:		
FIRST	MIDDLE	LAST NAME

PERSON MAKING THIS REQUEST:

NAME:		
FIRST	MIDDLE	LAST NAME
ADDRESS:		
NUMBER/STREET/UNIT #		
TOWN/CITY:	STATE:	ZIP CODE:
TELEPHONE NO:	E-MAIL ADDRESS:	
SIGNATURE: X		
RELATION TO PERSON NAMED ON CERTIFICATE:		
REASON FOR MAKING REQUEST:		

CERTIFICATE SIZE:

FULL SIZE	WALLET SIZE	TOTAL NUMBER OF COPIES:
\$20.00 EACH	The wallet size birth certificate contains less information than the full size certificate. It does <u>not</u> satisfy the proof of identification requirements needed for a passport or a driver's license.	_____ X \$20.00 = \$ _____
NUMBER OF COPIES: _____	\$15.00 EACH	_____ X \$15.00 = \$ _____
	NUMBER OF COPIES: _____	TOTAL: \$ _____
		Make check payable to "Town of Burlington"

Attach a copy of the requester's valid government issued photo ID or passport below:

Or two (2) forms of the following:

- Social security (SS) card
- Paycheck Stub or a W-2 form that contains the SS #
- Current school or college photo ID
- Automobile registration
- Copy of utility bill or bank statement showing name and address
- See website ct.gov/dph for other forms of ID accepted

Please mail the completed request with the following required documents:

- ~ Money order made payable to Town of Burlington
- ~ Current government issued photo ID
- ~ (If applicable) verification of relationship to the registrant (for example, an individual requesting his/her parent's birth certificate must provide a certified copy of his/her own birth certificate).

*If adopted, please provide your adoptive name and adoptive parents' information.

*If the requester had a legal name change, please provide a copy of the court documents authorizing the name change.