# TOWN OF BURLINGTON, CONNECTICUT



# STORMWATER MANAGEMENT PLAN

July 2017 - June 2022

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### Introduction

This Stormwater Management Plan (SMP) was developed by the Town of Burlington to protect water quality and reduce the discharge of pollutants from the municipality's storm sewer systems to the maximum extent practicable (MEP). This SMP addresses the requirements established by the CT Department of Energy and Environmental Protection's (DEEP) General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4 General Permit). This permit is the local enforcement mechanism of the U.S. Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) Stormwater Phase II Rule.

#### **SMP** Structure

The plan outlines a program of best management practices (BMPs), measurable goals, responsible individuals or departments, and implementation schedules for the following six minimum control measures:

- (1) Public education and outreach
- (2) Public involvement and participation
- (3) Illicit discharge detection and elimination
- (4) Construction site stormwater runoff control
- (5) Post-construction stormwater management in new development and redevelopment
- (6) Pollution prevention/good housekeeping

Appendices to this plan include the CT DEEP General Permit for the Discharge of Stormwater from Small MS4s and application form.

#### Area Subject to the Plan

The measures identified in this SMP will be applied throughout the boundaries of the Town of Burlington except as otherwise noted and be consistent with the MS4 General Permit requirements. Stormwater discharge from municipally-owned maintenance garages, salt sheds and other facilities subject to the DEEP Industrial Stormwater General Permit will continue to be regulated under the conditions of that permit.

#### **SMP** Development

A stormwater committee led by the Public Works Department and including representatives from planning, inland wetlands and watercourses agency, and zoning enforcement was assembled to coordinate the development and implementation of the SMP.

#### **Annual Reporting**

The SMP's implementation will be tracked and documented in Annual Reports summarizing stormwater management activities carried out by the town and its partners. These reports will be submitted to DEEP on an annual basis, no later than April 1.

#### **Description of Municipality**

The operator of the MS4 is the Town of Burlington. The Town of Burlington is a public entity located in Hartford County, State of Connecticut. The Town of Burlington covers an area of approximately 30.4 square miles, located in Western Connecticut, as shown in Figure 2.

The Connecticut Department of Transportation (DOT) operates an MS4 on state highways located in the Town of Burlington. This system is regulated under the CT DOT's MS4 permit. Town DPW garage has a industrial MS4 permit. Implementation of the BMPs identified in this plan will be coordinated between Burlington and CT DOT.

#### Impaired Waters

In preparing the SMP, the CT DEEP's Water Quality Standards were reviewed in order to determine the Surface Water Quality Classifications for each watercourse in town. Certain BMP's address the watersheds containing watercourses designated as "impaired" by the CT DEEP. Table 1 shows the water quality classification for each watershed. Table 2 summarizes the water bodies within or that run through the municipality that are listed on the 2014 List of Connecticut Water Bodies not meeting water quality standards and are designated as "impaired".

TABLE 1: WATER QUALITY SURFACE CLASSIFICATIONS BURLINGTON, CT				
Drainage Basin Number	Name	Surface Water Quality	Impaired per Water Quality Standards	
4300-00_03	Farmington River	В	No	
4310-00_01	Nepaug River	А	No	
4310-11	Clear Brook	А	Not Assessed	
4310-12	Phelps Brook	А	Not Assessed	
4311-00	Burlington Brook	A	No	
4313-00	Poland River	AA	No	
4314-00	Coppermine Brook	A	No	

TABLE 2: BURLINGTON IMPAIRED WATERBODY					
Waterbody ID	Water Segment Description	Water Segment Length (miles)	Impaired Use	Pollutant	Cause/Potential Source
None					

The surface water classifications currently assigned to Town of Burlington watercourses are defined below.

#### Class AA

Designated uses include existing or proposed drinking water supply, fish and wildlife habitat, recreational use (may be restricted), agricultural and industrial supply.

#### <u>Class A</u>

Surface water is known or presumed to meet Water Quality Criteria which support designated uses, which may include potential drinking water supply; fish and wildlife habitat; recreational use; agricultural, industrial supply and other legitimate uses, including navigation.

#### <u>Class B</u>

Designated uses: recreational use: fish and wildlife habitat; agricultural and industrial supply and other legitimate uses including navigation.

Discharges restricted to: same as allowed in A and cooling waters, discharges from industrial and municipal wastewater treatment facilities (providing Best Available Treatment and Best Management Practices are applied), and other discharges subject to the provisions of section 22a-430 CGS.

Based on the DEEP Surface Water Quality Classifications, the surface water body that should take higher priority in Burlington efforts to address stormwater impacts is the Farmington River, particularly in the vicinity of Lake Garda.

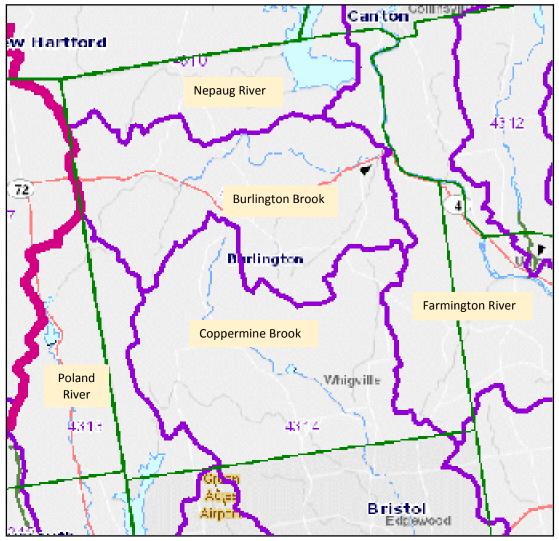


FIGURE 1: BURLINGTON WATERSHEDS

# (1) Public Education and Outreach

This minimum control measure outlines a program to communicate common sources of stormwater pollution and the impacts of polluted stormwater to the public. This will be done through distributing educational materials to the community and conducting outreach activities. The following BMPs and implementation schedule serve as Burlington's MS4 Public Education Program.

#### **Goals:**

- Raise public awareness that polluted stormwater runoff is the most significant source of water quality problems;
- Motivate residents to use Best Management Practices (BMPs) that reduce polluted stormwater runoff; and
- Reduce polluted stormwater runoff in town as a result of increased awareness and utilization of BMPs.

#### Actions:

- Implement Public Education Program
- Develop/Acquire education materials
- Incorporate materials, as needed, based on impairments (e.g. phosphorus, nitrogen, bacteria, mercury) that may occur in Town waterways

#### 1.1 Implement public education program

Burlington will collect and distribute stormwater educational materials that, at a minimum, address the impacts of the following on water quality: pet waste, impervious cover, application of fertilizers, pesticides, and herbicides, and illicit discharges and improper disposal of wastes into the MS4.

Burlington will maintain their own or link to UConn NEMO's comprehensive online library of stormwater educational material. The Burlington website (https://www.burlingtonct.us/) will link directly to this web-based library and promote the availability of these materials, the planning department will append outreach material to site plan review checklist. The Town will also provide materials in a printed format to be on display in public locations within Burlington town hall and public library.

Additional targeted outreach efforts will be completed by the DPW to educate K-12 students, agricultural operators, commercial businesses, developers, and homeowners on particular aspects of stormwater management.

#### 1.2 Address education and outreach for pollutants of concern

Burlington will distribute information on common sources of phosphorus, nitrogen, bacteria, and mercury pollution and how to prevent or reduce the amount reaching the MS4 and discharging into waterways.

	Best Management Practice	Responsible
	Web Based Library of MS4 educational materials	DPW/BoS/NEMO
2	Foster partnerships with existing organizations	BoS/DPW
2017	Provide printed materials for municipal buildings	BoS
2	Targeted outreach	BoS
	Develop/acquire education materials	DPW
	Update Website	BoS
2018	Review Partnerships	BoS
20	Targeted outreach	DPW
	Review Education Materials	DPW
	Update Website	BoS
2019	Review Partnerships	BoS
20	Targeted outreach	DPW
	Review Education Materials	DPW
	Update Website	BoS
2020	Review Partnerships	BoS
20	Targeted outreach	DPW
	Review Education Materials	DPW
	Update Website	BoS
2021	Review Partnerships	BoS
20	Targeted outreach	DPW
	Review Education Materials	DPW

TABLE 3: Public outreach and education schedule

BoS = Board of Selectmen

DPW = Public Works

ZEO = Zoning Enforcement Officer

# (2) Involvement and Participation

This minimum control measure identifies the process for public involvement and participation in the town's stormwater management efforts.

#### Goals:

- Involve the community in planning and implementing the town's stormwater management activities.
- Provide a minimum 30 day notice to the public for this plan and annual reports

#### Actions:

• Provide public notice for this plan and annual reports, minimum 30 days

#### 2.1 Comply with public notice requirements for the Stormwater Management Plan and Annual Reports

*Burlington* will publish a public notice on its website (<u>https://www.burlingtonct.us/</u>) and in a local newspaper. The notice will provide a contact name, phone number, address, and email to whom the public can send comments. Additionally, this plan and the Annual Reports will be publicly accessible on the web (see Town website) and in Burlington town hall and/or library. The public notice will allow for a 30-day comment period, at a minimum.

Public involvement and participation schedule

ВМР	Lead department / individual	Month / year of implementation	Measurable goal
Comply with public notice requirements for the SMP and Annual Reports	Board of Selectmen (BoS)	July 1, 2017 and continue annually until permit expires	Review public comments & revise report as required

# (3) Illicit Discharge Detection and Elimination

This minimum control measure outlines a program to detect and eliminate current illicit discharges to the MS4 and prevent further illicit discharges in the future. All activities for this measure will be completed in Burlington's priority areas (urbanized area, catchment areas with directly connected impervious area (DCIA) > 11%, and outfalls that discharge to impaired waters).

#### Goal:

Find the source of any illicit discharges; eliminate those illicit discharges; and ensure ongoing screening and tracking to prevent and eliminate future illicit discharges

#### Actions:

- Develop IDDE Program in Priority Areas.
- Establish legal authority necessary to prohibit, investigate and eliminate illicit discharges.
- IDDE Program Implementation
- Develop a citizen reporting program for suspected illicit discharges
- Ensure ongoing screening and tracking of MS4 outfalls for illicit discharges.
- Track illicit abatement activities.
- Develop a list and map of all stormwater discharges.
- Report failing septic systems for waters for which phosphorous, nitrogen, or bacteria is a pollutant of concern.

#### 3.1 Develop written IDDE plan

Burlington will develop a written IDDE plan to detect, locate and eliminate illicit discharges (to the maximum extent practicable) from the MS4 within Burlington's priority areas. The IDDE plan will provide enforceable legal authority to eliminate illicit discharges, assign responsibilities, and develop a citizen reporting program. The plan will also outline the outfall screening and IDDE protocols consistent with Appendix B of the MS4 General Permit to identify, prioritize, and investigate MS4 catchments for suspected illicit discharge of pollutants. Also, the IDDE plan will outline follow-up screening and illicit discharge prevention procedures.

#### 3.2 Develop list and map of all MS4 outfalls and interconnections in priority areas

Burlington will develop a database of all stormwater discharges from a pipe or conduit located within and owned or operated by the municipality and all interconnections with other MS4s. Each entry will include:

- a. Type, material, size, shape and location (identified with a latitude and longitude) of conveyance, outfall or channelized flow (e.g. 24" concrete pipe);
- b. the name, water body ID and Surface Water Quality Classification of the immediate surface water body or wetland to which the stormwater runoff discharges;
- c. if the outfall does not discharge directly to a named water body, the name and water body ID of the nearest named water body to which the outfall eventually discharges;
- d. the name of the watershed, including the sub-regional drainage basin number (available from CT ECO at www.cteco.uconn.edu) in which the discharge is located;
- e. date of most recent inspection of the outfall, the condition, and any indicators of potential nonstormwater discharges as of most recent inspection;

The database will be exported into excel format for annual reports. The Town will locate stormwater drainage sites not already accounted for. Annual updates will capture any additions to the stormwater infrastructure.

#### 3.3 Develop citizen reporting program

Burlington will establish a system to allow for citizen reporting of suspected illicit discharges into the stormwater system. The system will include an email address and phone number for submitting a report. Burlington will affirmatively investigate and eliminate any illicit discharges for which a time and location of discharge are provided. Burlington will promptly inspect the reported outfall or manhole and proceed according to the requirements of the written IDDE program. All citizen reports and responses will be included in Burlington's annual report.

#### 3.4 Establish legal authority to prohibit illicit discharges

Burlington will establish the necessary and enforceable legal authority by statute, ordinance, rules and regulations, permit, easement, contract, order or any other means, to eliminate illicit discharges. The authority will:

- a. prohibit illicit discharges to its storm sewer system and require removal of such discharges consistent with the deadlines outlined in the MS4 general; and
- b. authorize the investigation of suspected illicit discharges and elimination of illicit discharge, including from properties not owned or controlled by the MS4 that discharge to the MS4
- c. control the discharge of spills and prohibit the dumping or disposal of materials including, but not limited to, residential, industrial and commercial wastes, trash, used motor vehicle fluids, pesticides, fertilizers, food preparation waste, leaf litter, grass clippings, and animal wastes into its MS4; and
- d. authorize appropriate enforcement procedures and actions;
- e. authorize fines or penalties and/or recoup costs incurred by the permittee from anyone creating an illicit discharge or spilling or dumping.

#### 3.5 Develop record keeping system for IDDE tracking

Burlington will keep a record of illicit discharge abatement activities including location (including latitude and longitude or address), description, date(s) of inspection, sampling data (if applicable), action(s) taken, date of removal or repair and responsible party.

#### 3.6 Address IDDE in areas with pollutants of concern

Burlington will identify which areas in town are most likely to contribute nitrogen, phosphorus, and bacteria to the MS4. This assessment will consider: historic on-site sanitary system failures, proximity to bacterial impaired waters, low infiltrative soils, and shallow groundwater. Any areas determined to have a high potential for septic system failure will be reported to the Bristol-Burlington Health Department for corrective action.

#### 3.7 Detailed MS4 infrastructure mapping

Burlington will develop a detailed map of the MS4 to include:

- Components of the MS4 within priority areas:
  - Outfalls & receiving waters;
  - Pipes; open channel conveyances; catch basins; manholes;
  - o Interconnections with other MS4s and other storm sewer systems;
  - Municipally-owned stormwater treatment structures (e.g. detention & retention ponds, infiltration systems, bioretention areas, water quality swales, gross particle separators, oil/water separators, or other systems);
  - Catchment delineations for each outfall;
  - Impaired water bodies identified by name and use impairment as defined by the most recent integrated water quality report;
  - Municipal sanitary sewer system (if available);
  - o Municipal combined sewer system (if applicable).

Burlington will update the map as new information becomes available and will report on the progress of the development of this map in the annual report.

	Best Management Practice	Responsible
	Review Existing legal authority	Board of Selectmen
~	Develop mapping platform and database	DPW
2017	Establish citizen reporting program	BoS/DPW
2	Track illicit abatement activities	DPW/ZEO
	Inventory existing mapped infrastructure data	DPW/ZEO
	Continue develop of the written IDDE program	DPW
80	Rectify legal authority to eliminate illicit discharges	BoS
2018	Map remaining infrastructure	DPW
2	Track illicit abatement activities	DPW/ZEO
	Perform ongoing screening and tracking (if needed)	DPW/ZEO
	Perform ongoing screening and tracking (if needed)	DPW/ZEO
2019	Finalize MS4 stormwater discharge map	DPW
20	Track illicit abatement activities	DPW/ZEO
	Update mapping database	DPW/ZEO
0	Perform ongoing screening and tracking (if needed)	DPW/ZEO
2020	Track illicit abatement activities	DPW/ZEO
7	Update mapping database and complete detailed system map	DPW/ZEO
-	Perform ongoing screening and tracking (if needed)	DPW/ZEO
2021	Track illicit abatement activities	DPW/ZEO
7	Update mapping database	DPW/ZEO

TABLE 4: Illicit discharge detection and elimination schedule

# (4) Construction Site Stormwater Runoff Control

This minimum control measure outlines procedures for minimizing polluted stormwater runoff from activities that disturb one or more acres of land. In Burlington, this is determined on a site by site basis.

#### Goal:

Minimize polluted stormwater runoff from construction sites and prevent it from carrying sediment into waterways via MS4 infrastructure.

#### Actions:

- Establish legal authority to implement construction site stormwater runoff control
- Develop and implement interdepartmental coordination plan
- Perform site reviews
- Perform site inspections
- Incorporate public involvement into development activities
- Notify developers of CT DEEP's construction general permit

4.1 Implement, upgrade and enforce land use regulations to meet requirements of MS4 general permit Burlington will revise its land use regulations to establish the legal authority to control stormwater runoff from construction sites by requiring:

- developers, construction site operators, or contractors maintain consistency with the 2002 Guidelines for Soil Erosion and Sedimentation Control, as amended, the Connecticut Stormwater Quality Manual, and all stormwater discharge permits issued by the DEEP within the municipal or institutional boundary pursuant to CGS 22a-430 and 22a-430b;
- b. the implementation of additional measures to protect/improve water quality (in addition to the above requirements) as deemed necessary by Burlington;
- c. Burlington is authorized to carry out all inspection, surveillance and monitoring procedures necessary to determine compliance with municipal regulations, ordinances or programs or institutional requirements related to the management of Burlington's MS4. Inspections shall be conducted, where allowed, to inventory the number of privately-owned retention ponds, detention ponds and other stormwater basins that discharge to or receive drainage from the permittee's MS4;
- d. the owner of a site seeking development approval from Burlington shall provide and comply with a long term maintenance plan and schedule to ensure the performance and pollutant removal efficiency of privately-owned retention ponds, detention ponds and other stormwater basins that discharge to or receive discharge from Burlington's MS4 including short-term and long-term inspection and maintenance measures to be implemented by the private owner; and
- e. Burlington will control, through interagency or inter-jurisdictional agreements, the contribution of pollutants between the permittee's MS4 and MS4s owned or operated by others.

#### 4.2 Develop and implement plan for interdepartmental coordination of site plan review and approval

Burlington's plan to coordinate the functions of all the departments and boards involved in the review, permitting, or approval of land disturbance projects is as follows:

- Continue to implement Building Permit Application Sign-off Sheet requiring sign-off from Land Use Agencies prior to acceptance of application.
- > Continue to implement routing procedures of Planning and Zoning applications to other applicable Town

Departments for comment prior to decision

> Review, and refine if necessary, current interdepartmental coordination procedures

#### 4.3 Review site plans for stormwater quality concerns

Burlington will conduct site plan reviews that incorporate consideration of stormwater controls or management practices to prevent or minimize impacts to water quality on sites with soil disturbance of one acre or more. Burlington will also conduct site inspections to assess the adequacy of the installation, maintenance, operation, and repair of construction and post construction control measures and take enforcement action when necessary.

#### 4.4 Conduct site inspections

Burlington will perform construction site inspections and take enforcement actions if necessary to ensure the adequacy of the installation, maintenance, operation, and repair of all construction and post-construction runoff control measures.

#### 4.5 Implement procedure to allow public comment on site development

Burlington's procedure for public involvement in proposed and ongoing development and land disturbance activities is as follows:

- Continue to require applicants to provide notice of all pending IWWA and PZ applications to abutting landowners via direct mail.
- Continue to accept input from the public regarding Land Use Agencies applications and procedures via email, phone, public counter, and public meetings
- Continue to forward information received via phone, email, or Greenwich's "Community First" hotline to the appropriate town department.
- > Review, and refine if necessary, public involvement measures

#### 4.6 Implement procedure to notify developers about DEEP construction stormwater permit

Burlington will notify developers and contractors of their potential obligation to obtain authorization under DEEP's General Permit for the Discharge of Stormwater and Dewatering Wastewaters Associated with Construction Activities (construction general permit) if their project disturbs more than 1 acre of land and results in a point source discharge to Connecticut surface waters directly or through the Burlington MS4. Burlington will also require a copy of the Storm Water Pollution Control Plan be made available to the town on request. The procedure to notify developers of the construction general permit is as follows:

- Burlington will inform developers and Contractors working within the municipality that they have a potential obligation to obtain authorization under the DEEP's General Permit for the Discharge of Stormwater and Dewatering Wastewaters Associated with Construction Activities ("construction general permit") if their development or redevelopment project disturbs one or more acres of land, either individually or collectively, as part of a larger common plan, and results in a point source discharge to the surface waters of the state directly or through the permittee's MS4. The notification shall include a provision informing the developer/ contractor of their obligation to provide a copy of the Storm Water Pollution Control Plan (required by the construction general permit) to the permittee upon request.
- The contractor is required at all times to conduct his operations in conformity with all Federal and State permit requirements concerning water, air, noise pollution and the disposal of contaminated, or hazardous materials.

TABLE 5: construction site stormwater management schedule

	Best Management Practice	Responsible
	Review existing language on construction site stormwater management	Planning/ZEO
	Develop interdepartmental coordination plan	Planning/Wetland Comm./ZEO
<b>N</b>	Implement interdepartmental coordination plan	Planning/Wetland Comm.
2017	Continue and improve site review and inspections program	ZEO
	Continue and improve public involvement component into development	Planning/Wetland Comm./ZEO
	Continue and improve process to notify developers of MS4 permit requirements	Planning/Wetland Comm.
18	Establish legal authority for construction site stormwater control	BoS
2018	Continue implementing previous practices	Planning/Wetland Comm./ZEO
2019	Continue implementing previous practices	Planning/Wetland Comm./ZEO
2020	Continue implementing previous practices	Planning/Wetland Comm./ZEO
2021	Continue implementing previous practices	Planning/Wetland Comm./ZEO

### (5) Post-construction Stormwater Management in New Development or Redevelopment

This minimum control measure outlines Burlington's program to address stormwater runoff from new or redevelopment projects that disturb one or more acres of land.

#### Goal:

Mitigate the long-term impacts of new and re-development projects on water quality through proper use of low impact development and runoff reduction practices.

#### Actions:

- Establish Legal Authority
- Runoff Reduction/Low Impact Development ("LID") Measures
- Directly Connected Impervious Area
- Long Term Maintenance
- Additional measures for discharges to impaired waters (with or without a TMDL)

**5.1** Establish legal authority and guidelines regarding LID and runoff reduction in site development planning Burlington will establish the legal authority by ordinance, bylaw, regulation, standard condition of approval, or other means to require, to the MEP, developers and contractors seeking the town's approval to consider the use of low impact development (LID) and runoff reduction site planning and development practices that meet or exceed those LID and runoff reduction practices in the CT Stormwater Quality Manual prior to other stormwater management practices allowed in Town's land use regulations, guidance or construction project requirements. This legal authority will include the following standards:

- 1) for redevelopment of sites that are currently developed with Directly Connected Impervious Area (DCIA) of forty percent or more, the project must retain on-site half the water quality volume for the site, or
- 2) for new development and redevelopment of sites with less than forty percent DCIA, retain the water quality volume for the site, or
- if those retention standards cannot be met, the developer will be required to provide a report indicating why the standard could not be met and a mitigation project on another property or pay a fee to fund a DCIA retrofit.

In developing this legal authority, Burlington will consider the following watershed protection elements to manage the impacts of stormwater on receiving waters:

- a. Minimize the amount of impervious surfaces (roads, parking lots, roofs, etc.) within each municipality by minimizing the creation, extension, and widening of parking lots, roads, and associated development and encourage the use of Low Impact Development or green infrastructure practices.
- b. Preserve, protect, create and restore ecologically sensitive areas that provide water quality benefits and serve critical watershed functions. These areas may include, but are not limited to; riparian corridors, headwaters, floodplains and wetlands.
- c. Implement stormwater management practices that prevent or reduce thermal impacts to streams, including requiring vegetated buffers along waterways, and disconnecting discharges to surface waters from impervious surfaces such as parking lots.

- d. Seek to avoid or prevent hydromodification of streams and other water bodies caused by development, including roads, highways, and bridges.
- e. Implement standards to protect trees, and other vegetation with important evapotranspirative qualities.
- f. Implement policies to protect native soils, prevent topsoil stripping, and prevent compaction of soils.
- g. Coordinate with state or local health officials to ensure no interference with performance of on-site septic systems.
- h. Limit turf areas.

In addition, Burlington will review its current regulations - site planning requirements, zoning regulations, street design regulations, and infrastructure specifications with minimum size criteria for impervious cover (roads, parking lots, etc.) to identify and, where appropriate, reduce or eliminate existing regulatory barriers to implementation of LID and runoff reduction practices to the MEP.

#### 5.2 Implement long-term maintenance plan for stormwater basins and treatment structures

Burlington will develop a maintenance plan for retention / detention ponds and stormwater treatment structures that it owns or over which it holds an easement or other authority and that are located in the town's priority areas to ensure their long-term effectiveness. This plan will require an annual inspection of those retention / detention ponds and stormwater treatment structures and removal of accumulated sediment and pollutants in excess of 50% design capacity.

#### 5.3 Directly Connected Impervious Area (DCIA) mapping

Burlington will follow guidance provided by DEEP and UConn CLEAR to calculate the Directly Connected Impervious Area (DCIA) that contributes stormwater runoff to each of its MS4 outfalls. Progress on this task will be documented in each Annual Report until completion.

TABLE 6: Post-construction stormwater management schedule

	Best Management Practice	Responsible
2017	Review existing legal authorities for post-construction stormwater management	Planning Dept./ZEO
5	Begin Development of DCIA Mapping Methodology	DPW
	Review current "LID" measures required for development	Planning Dept./ZEO
Ø	Develop maintenance plan for detention/retention ponds	DPW
2018	Develop maintenance plan for stormwater treatment structures	DPW
	Provide an update on DCIA Mapping	DPW
6	Complete modifications for developers to incorporate "LID" measures	Planning Dept./ZEO
2019	Rectify legal authority for post-construction stormwater management	Planning Dept./ZEO
	Provide an update on DCIA Mapping	DPW
0	Develop maintenance plan for Town detention/retention ponds	DPW
2020	Develop maintenance plan for Town stormwater treatment structures	DPW
	Complete DCIA Mapping	DPW
2021	Update DCIA Mapping	DPW/ZEO

### (6) Pollution Prevention / Good Housekeeping

This minimum control measure outlines a program to mitigate the impact of town operations and maintenance on town owned and/or operated properties and the MS4 itself to water quality.

#### Goal:

Prevent or reduce pollutant runoff as a result of municipal operations.

Actions:

- Employee Training
- Infrastructure Repair, Rehabilitation and Retrofit
- MS4 Property and Operations Maintenance
- Street, Parking & MS4 Maintenance
- Snow Management Practices
- Interconnected MS4s
- Sources Contributing pollutants to the MS4
- Additional Measures for discharges to impaired waters (with or without a TMDL)

Burlington will implement an operations and maintenance program to prevent or reduce pollutant runoff from town facilities and protect water quality.

#### 6.1 Develop and implement formal employee training program

Burlington will establish its MS4 training program for town employees to increase awareness of water quality issues. Training will include:

- Standard operating procedures consistent with the MS4 general permit;
- General goals and objectives of this Stormwater Management Plan;
- Identification and reporting of illicit discharges and improper disposal; and
- Spill response protocols and responsibilities.

These trainings may also include regional or statewide trainings coordinated by UConn CLEAR or others. The DPW will be responsible for training.

#### 6.2 Implement MS4 property and operations maintenance

Burlington-owned or -operated properties, parks, and other facilities that are owned, operated, or otherwise the legal responsibility of Burlington will be maintained so as to minimize the discharge of pollutants to its MS4. Such maintenance will include, but not be limited to:

#### (i) Parks and open space

Burlington will optimize the application of fertilizers by municipal employees, institutional staff, or private contractors on lands and easements for which it is responsible for maintenance. Optimization practices considered may include:

- conducting soil testing and analysis to determine soil phosphorus levels,
- the reduction or elimination of fertilizers,
- reduction of fertilizer usage by adhering to the manufacturers' instructions,

- use of alternative fertilizers forms (i.e. products with reduced, slow-releasing, or insoluble phosphorus compositions),
- proper storage and application practices (i.e. avoid impervious surfaces),
- application schedule (i.e. appropriate season or month) and timing (i.e. coordinated with climatic conditions to minimize runoff potential);
- standard operating practices for the handling, storage, application, and disposal of pesticides and herbicides in compliance with applicable state and federal laws;
- evaluating reduced mowing frequencies and use of alternative landscaping materials like drought resistant and native plantings;
- establish procedures for management of trash containers at parks (scheduled cleanings; sufficient number).

Burlington will establish practices for the proper disposal of grass clippings and leaves at Burlington-owned lands. Clippings shall be composted or otherwise appropriately disposed. Clippings will not enter the MS4 system or waters of the state.

#### (ii) Pet waste management

Burlington will identify locations where inappropriate pet waste management practices are immediately apparent and pose a threat to receiving water quality due to proximity and potential for direct conveyance of waste to its storm system and waters. In such areas, Burlington will, implement targeted management efforts such as public education and enforcement (e.g. increased patrol for violators).

In Burlington-owned recreational areas where dog walking is allowed, Burlington will install educational signage, pet waste baggies, and disposal receptacles (or require carry-out).

Burlington will document its efforts in its annual reports. Burlington should consider including information regarding the scope and extent of its education, compliance, and enforcement efforts (including the number of violations pursued and fines levied or other enforcement taken).

#### (iii) Waterfowl management

Burlington will identify lands where waterfowl congregate and feeding by the public occurs.

To raise awareness regarding the water quality impacts, Burlington will install signage or use other targeted techniques to educate the public about the detrimental impacts of feeding waterfowl (including the resulting feces deposition) and discourage such feeding practices.

Burlington will also implement practices that discourage the undesirable congregation of waterfowl in these areas, or otherwise isolate the direct drainage from these areas away from its storm system and waters.

# (iv) Burlington Buildings and facilities (schools under the jurisdiction of Burlington, town offices, police and fire stations, pools, parking garages and other Burlington-owned or operated buildings or utilities)

Burlington will:

- evaluate the use, storage, and disposal of both petroleum and non-petroleum products and ensure, through employee training, that those responsible for handling these products know proper procedures;
- ensure that Spill Prevention Plans are in place, if applicable, and coordinate with the fire department as necessary;
- develop management procedures for dumpsters and other waste management equipment;
- sweep parking lots and keep areas surrounding the facilities clean to minimize runoff of pollutants;
- ensure that all interior building floor drains are not connected to the MS4 and are appropriately permitted.

#### (v) Vehicles and Equipment

Burlington will

- establish procedures for the storage of Burlington-owned or -operated vehicles;
- require vehicles with fluid leaks to be stored indoors or in contained areas until repaired;
- evaluate fueling areas owned by Burlington and used by Burlington owned or -operated vehicles and if possible, place fueling areas under cover in order to minimize exposure;
- establish procedures to ensure that vehicle wash waters are not discharged to the municipal storm sewer system or to surface waters;
- ensure any interior floor drains are appropriately permitted.

#### (vi) Leaf Management

Burlington will establish and implement procedures to minimize or prevent the deposition of leaves in catch basins, streets, parking lots, driveways, sidewalks or other paved surfaces that discharge to the MS4. Such procedures shall also apply to leaves collected by Burlington.

#### 6.3 Implement coordination with interconnected MS4s

Burlington will coordinate with operators of interconnected MS4s (such as neighboring municipalities, institutions and DOT) regarding the contribution of potential pollutants from the storm sewer systems, contributing land use areas and stormwater control measures in the respective MS4s. This same coordination shall be conducted regarding operation and maintenance procedures utilized in the respective systems.

#### 6.4 Develop and implement a program to control other sources of pollutants to the MS4

Burlington will develop and implement a program to control the contribution of pollutants to its MS4 from commercial, industrial, municipal, institutional or other facilities, not otherwise authorized by a CT DEEP stormwater permit.

#### 6.5 Track projects that disconnect DCIA

Burlington will annually track the total acreage of Directly Connected Impervious Area (DCIA) that is disconnected from the MS4 as a result of redevelopment or retrofit projects within the town. For each retrofit/redevelopment project, Burlington will document the amount of existing DCIA that is disconnected. The total amount of disconnected DCIA will be reported each year in the Annual Report. Starting on July 1, 2021, Burlington's goal will be to reduce 1% of its total DCIA acreage per year to the maximum extent possible. Burlington will provide updates on this goal in its annual report. Burlington will also incorporate all DCIA disconnections which occurred in the town since July 1, 2012 towards meeting this goal.

#### 6.6 Develop and implement an infrastructure repair, rehabilitation and retrofit program

Burlington will begin a program to identify MS4 structures to repair, rehabilitate, or upgrade to reduce or eliminate the discharge of pollutants into water bodies. This program will be responsive to new information on outfalls discharging pollutants, impaired waters, inspections, or observations made during outfall mapping under the IDDE section of this plan.

#### 6.7 Develop and implement plan to identify and prioritize retrofit projects

Burlington will develop a Retrofit Project Plan to identify and prioritize potential DCIA disconnection projects. Prioritization will be based on several factors, including whether the project lies within one of the MS4 priority areas (urbanized area, DCIA > 11%, discharge to impaired waters). Burlington will include in its annual report for the third year of the permit (2020-2021) its identification and prioritization process, a rationale for the selection of projects to be implemented, and the total acres of DCIA to be disconnected upon implementation. The implementation of projects in this plan will begin by June 30, 2022.

#### 6.8 Develop and implement street sweeping program

Burlington will implement a program to provide for regular inspection and maintenance of Burlington-owned or - operated streets, parking areas and other MS4 infrastructure.

Burlington will establish and implement procedures for sweeping town-owned or operated streets and parking lots. All streets and parking lots within the MS4 Priority Areas will be inspected, swept and/or cleaned (as necessary) at least once per year in the spring following the cessation of winter maintenance activities (i.e. sanding, deicing, etc.). The procedures shall also include more frequent inspections, cleaning and/or sweeping of targeted areas determined by Burlington to have increased pollutant potential based on the presence of active construction activity or other potential pollutant sources. Burlington will identify such potential pollutant sources based upon surface inspections, catch basin cleaning or inspection results, land use, winter road deicing and/or sand application, impaired or TMDL waters or other relevant factors as determined by Burlington. If wet dust suppression is conducted, the use of water will be minimized such that a discharge of excess water to surface waters and/or the storm sewer system does not occur.

For streets and parking lots outside the MS4 Priority Areas, including any rural uncurbed streets and parking lots with no catch basins, Burlington will either meet the minimum frequencies above, or develop and implement an inspection, documentation and targeted sweeping and/or cleaning plan for those areas by June 30, 2018 and submit such plan with its year one Annual Report. For new and redeveloped municipal parking lots, Burlington will evaluate options for reducing stormwater runoff to surface waters and/or the storm sewer system by the installing pervious pavements and/or other measures to promote sheet flow of stormwater.

- a. Burlington will ensure the proper disposal of street sweepings in accordance with DEEP policies, guidance and regulations. Sweepings shall not be discharged back into the storm drain system and/or surface waters.
- b. Burlington will document results of its sweeping program in its annual reports including: a summary of inspection results, curb miles swept, dates of cleaning, volume or mass of material collected, and method(s) of reuse or disposal. Burlington will also include documentation of any alternate sweeping plan for rural uncurbed streets and any runoff reduction measures implemented.

#### 6.9 Develop and implement catch basin cleaning program

Burlington will conduct routine cleaning of all catch basins and track catch basin inspection observations. Utilizing information compiled through its inventory of catch basins, operational staff and public complaints, Burlington will optimize routine cleaning frequencies for particular structures or catchment areas as follows to maintain acceptable sediment removal efficiencies:

- a. Inspect all Burlington-owned catch basins within MS4 Priority Areas at least once by June 30, 2020. Catch basins outside the MS4 Priority Areas shall be inspected by June 30, 2022.
- b. Prioritize inspection and maintenance for Burlington-owned catch basins located near impaired waters and construction activities (roadway construction, residential, commercial, or industrial development or redevelopment). Burlington will clean catch basins in such areas more frequently if inspection and maintenance activities indicate excessive sediment or debris loadings.
- c. Establish a schedule such that the frequency of routine cleaning will ensure that no catch basin at any time will be more than fifty (50) percent full. A catch basin sump is more than 50 percent full if the contents within the sump exceed one half the distance between the bottom interior of the catch basin to the invert of the deepest outlet of the catch basin.
- d. If a catch basin sump is more than fifty (50) percent full during two consecutive routine inspections/cleaning events, Burlington will document that finding, investigate the contributing drainage area for sources of excessive sediment loading, and to the maximum extent practicable, abate contributing sources. Burlington will describe any actions taken in its Annual Report.
- e. Burlington will detail its plan for optimizing catch basin cleaning, inspection plans, and its schedule for gathering information to develop the optimization plan in its first annual report. Documentation shall include

metrics and other information used to reach the determination that the established plan for cleaning and maintenance is optimal for the MS4. Burlington will keep a log of catch basins cleaned or inspected.

f. Burlington will report in each Annual Report the total number of catch basins, number inspected, number cleaned, the total volume or mass of material removed from all catch basins and, if practicable, the volume or mass of material removed from each catch basin draining to water quality limited waters.

#### 6.10 Develop and implement snow management practices

#### (i) Deicing Material Management

Burlington will develop and implement standard operating practices for the use, handling, storage, application, and disposal of deicing products such as salt and sand to minimize exposure to stormwater; consider means to minimize the use and optimize the application of chloride-based or other salts or deicing product (while maintaining public safety) and consider opportunities for use of alternative materials; for any exterior containers of liquid deicing materials installed after July 1, 2017, Burlington will provide secondary containment of at least 110% of the largest container or 10% of the total volume of all containers, whichever is larger, without overflow from the containment area.

#### (ii) Snow and Ice Control Practices

Burlington will implement and refine its standard operating practices regarding its snow and ice control to minimize the discharge of sand, anti-icing or de-icing chemicals and other pollutants (while maintaining public safety).

Burlington will establish goals for the optimization of sand and/or chemical application rates through the use, where practicable, of automated application equipment (e.g. zero-velocity spreaders), anti-icing and pre-wetting techniques, implementation of pavement management systems, and alternate chemicals.

Burlington will maintain records of the application of sand, anti-icing and/or de-icing chemicals to document the reduction of chemicals to meet established goals.

Burlington will ensure the proper training for deicing applications for municipal employees, institutional staff, or private contractors on lands and easements for which it is responsible for maintenance. Burlington will manage and dispose of snow accumulations in accordance with DEEP's Best Management Practices for Disposal of Snow Accumulations from Roadways and Parking Lots, revised 2/4/11 and as amended (see link at: <u>www.ct.gov/deep/stormwater</u>).

In its Annual Report, Burlington will document results of its snow removal program including, at a minimum: the type of staff training conducted on application methods and equipment, type(s) of deicing materials used; lanemiles treated; total amount of each deicing material used; type(s) of deicing equipment used; any changes in deicing practices (and the reasons for the change); and snow disposal methods.

#### 6.12 Interconnected MS4s

Burlington will coordinate with operators of interconnected MS4s (such as neighboring municipalities, institutions and DOT) regarding the contribution of potential pollutants from the storm sewer systems, contributing land use areas and stormwater control measures in the respective MS4s. This same coordination will be conducted regarding operation and maintenance procedures utilized in the respective systems.

#### 6.13 Sources contributing pollutants to the MS4

Burlington will develop and implement a program to control the contribution of pollutants to its MS4 from commercial, industrial, municipal, institutional or other facilities, not otherwise authorized by permit issued pursuant to Sections 22a-430 or 22a-430b of the Connecticut General Statutes.

TABLE 7: Pollution prevention/	good housekeeping schedule
TABLE 7. Fondulon prevention/	good nousekeeping schedule

	Best Management Practice	Responsible
2017	Continue implementing employee MS4 training	DPW
	Continue catch basin cleaning plan	DPW
	Track disconnected DCIA Acreage	DPW
	Continue and Refine Procedures for:	DPW
	parks and open space	
	pet waste	
	waterfowl	
	buildings and facilities	
	vehicles and equipment	
	leaves	
	street sweeping (including plan for outside priority area)	
	Street Sweeping plan for non-priority areas	
	Deicing Material	
	snow and ice control	
18	Track disconnected DCIA Acreage	DPW
2018	Develop Retrofit Project Plan	DPW
2019	Track disconnected DCIA Acreage	DPW
2020	Track disconnected DCIA Acreage	DPW
2021	Have 2% DCIA disconnected. Every additional year 1% disconnection.	DPW
20	Track disconnected DCIA Acreage	DPW

### **Outfall Monitoring**

Town of Burlington will monitor and investigate all MS4 outfalls that discharge to impaired waterbodies by the end of the permit term. Using the outfall inventory developed under the IDDE minimum control measure, Burlington will identify which outfalls discharge to impaired waters and screen them for the specific impairments. Once half of all outfalls discharging to impaired waterbodies have been screened, the 6 outfalls contributing the highest level of pollutants will be identified and screened on an annual basis.

Based on the screening results, Burlington will investigate the drainage areas of outfalls that are contributing to the impairment. The investigations may consider land use or development patterns, business or commercial activities, industrial activities, DCIA, natural contributors, MS4 maintenance issues, residential activities, or anything else potentially contributing to the source of the impairment.

Based on results of the drainage area investigations, Burlington will implement measures to address sources of the impairments including the specific impaired waters provisions described within the permit control measures.

### Plan Amendments

Burlington will amend the SMP whenever:

(1) there is a change which has the potential to cause pollution of the waters of the state; or

(2) the actions required by the Plan fail to prevent pollution of the waters of the state or fail to otherwise comply with any other provision of this general permit; or

(3) the Commissioner requests modification of the Plan.

#### Stormwater Management Plan Signatures

"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that a false statement made in this document or its attachments may be punishable as a criminal offense, in accordance with Section 22a-6 of the Connecticut General Statutes, pursuant to Section 53a-157b of the Connecticut General Statutes, and in accordance with any other applicable statute."

Theodore Shafer	First Selectman	7/7/2017
Chief Elected Official/	Title	Date
Principal Executive Officer		
Stephen R. McDonnell, P.E.	Vice President	7/7/2017
Principal plan preparer	Title	Date

#### Stormwater Management Plan Engineering Certification

"I hereby certify that I am a qualified professional engineer, as defined in the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems. I am making this certification in connection with a registration under such general permit, submitted to the Commissioner by Town of Burlington for an activity located at or within the Town. I have personally examined and am familiar with the information that provides the basis for this certification, including but not limited to all information described in Section 3(b)(9)(A) of such general permit, and I certify, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining such information, that the information upon which this certification is based is true, accurate and complete to the best of my knowledge and belief. I certify, based on my review of all information described in Section 3(b)(9)(A) of such general permit and on the standard of care for such projects, that I have made an affirmative determination in accordance with Section 3(b)(9)(B) of this general permit. I understand that this certification is part of a registration submitted in accordance with Section 22a-430b of Connecticut General Statutes and is subject to the requirements and responsibilities for a qualified professional in such statute. I also understand that knowingly making any false statement in this certification may be punishable as a criminal offense, including the possibility of fine and imprisonment, under section 53a-157b of the Connecticut General Statutes and any other applicable law."

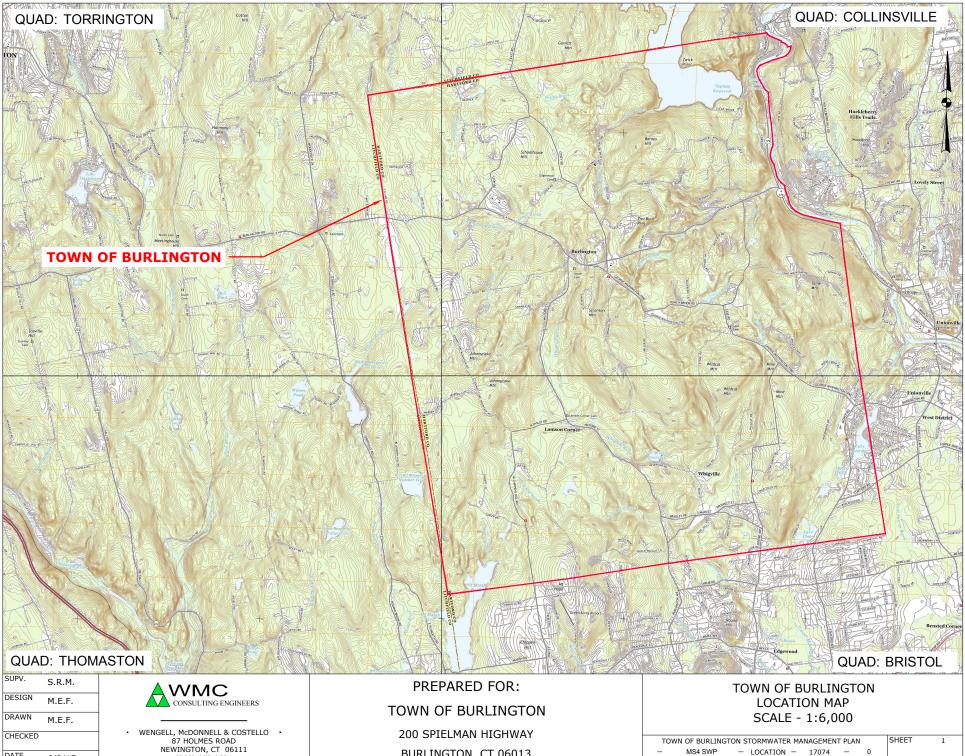
Stephen R. McDonnell, P.E.	
Name	

<u>Vice President</u> Title

WMC Consulting Engineers, Inc. Company

7/7/2017

Date



(860) 667-9624

DATE

6/9/17

BURLINGTON, CT 06013

SHEET TOWN OF BURLINGTON STORMWATER MANAGEMENT PLAN MS4 SWP - LOCATION - 17074 -0

NUMBER

REV.

OF

FILE NAME

PROJECT

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