

UPDATED JUNE 18, 2020

Please use black ink when completing the application.

**ITEMS TO BE INCLUDED WITH NOTARIZED APPLICATION:**

**Fingerprints** – Green card. You may call the Burlington Police for fingerprint dates at 860.673.4856. The fee for fingerprinting is \$10.00 cash or check. The Town does not have an automated machine and fingerprinting is done manually with an ink pad. Approximately 50% of the manual fingerprinting is rejected by the Department of Public Safety at 1111 Country Club Road in Middletown. You may opt to go to the DPS headquarters for fingerprinting where they have an automated machine. Their fee is \$15.00.

**Course Certificate** (Firearm Safety & Use Course) – an original is not necessary. A copy is acceptable.

**Personal Check or Money Orders**

- \$13.25 made payable to: Treasurer – State of CT
- \$75.00 made payable to: Treasurer – State of CT
- \$70.00 made payable to: Town of Burlington

**Privacy Rights Forms** – Noncriminal Justice Applicant's Privacy Rights and FBI Privacy Act Statement must be reviewed and signed.

Upon Receiving Temporary Pistol License from the Town of Burlington via U.S. Mail:

- \$70.00 check or money order will be required made payable to: Treasurer – State of CT when you apply for the State Permit to obtain permanent license.

The temporary permit issued by the Town is only valid for 60 days. After 60 days, you will need to reapply with all the costs involved.

If you have any other questions, you may call the Selectman's Office at 860.673.6789 X1.