

**Town of Burlington**  
**Parks and Recreation Department**

200 Spielman Highway Burlington, Connecticut 06013  
(860) 673-6789 extension 7 Fax: (860) 675-5038 E-mail: Parksandrec@burlingtonct.us

**Title: Junior Counselor**

Applications (including 2 Teacher References) are due to Burlington Parks and Recreation Department, 200 Spielman Highway by 4 pm on Wednesday, May 1, 2024

Position Definition: Responsible for assisting Camp Leaders and Counselors with the Town of Burlington's Camp Program.

**This is a stipend position**

General Duties

- Assists Counselors with supervision of campers and leading activities
- Actively participates in Opening and Closing Ceremonies
- Leads craft time, with the support of the Camp Leaders/Counselors
- Organizes and manages games and activities throughout the day with support of Camp Counselors
- Monitors beach area during swim rotations
- Attends field trips
- Assists Counselor-In-Training participants throughout the day
- Participates in afternoon clean-up, if applicable

Qualifications:

- Must have completed at least 2 years as a Counselor-In-Training at any facility.
- Must be a Burlington Resident
- Must be entering eleventh grade Fall 2024 and turning 16 after September 1, 2024
- Must be able to commit to one full week of camp
- Must be able to attend the mandatory training session on Tuesday June 4, 2024 from 5:30-6:30 at Burlington Town Hall Senior Center

## Junior Counselor Application

Applicant's Name: \_\_\_\_\_

Parent's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Cell Phone Number (if applicable): \_\_\_\_\_

Email Address: \_\_\_\_\_

Grade Entering in Fall: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_

1. *Please check all the weeks that you are available. If you have a preferred week, please circle that week.*

*(We will do our best to accommodate your preferences, but will not guarantee it.)*

Session 1: June 17-21 (No camp June 19)

Session 5: July 15-19

Session 2: June 24-28

Session 6: July 22-26

Session 3: July 1-5 (No Camp July 4)

Session 7: July 29- August 2

Session 4: July 8-12

Session 8: August 5-9

1. *Please select the age group you would most like to work with.*

Grades K-1  Grades 2-3  Grades 4-5  No Preference

2. *Please select your t-shirt size*

Adult Small  Adult Medium  Adult Large  Adult XLarge  Adult XXLarge

Please answer the following questions completely and carefully.

1. Where did you complete your two (2) years of Counselor-In-Training?

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2. What was your favorite part of being a CIT?

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3. Why do you want to be a Junior Counselor?

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4. Is there anything else you want us to know about you? Special talents?

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5. On a separate paper, please write or type a 250 word essay on an experience in your life that you had to PERSEVERE through a challenging time.

**Definition**

**Persevere:** to persist in anything undertake; maintain a purpose in spite of difficulty, obstacles, or discouragement; continue steadfastly.

**EDUCATION**

EDUCATION	NAME AND LOCATION OF SCHOOL	# OF YRS ATTENDED	DID YOU GRADUATE?
ELEMENTARY SCHOOL			
MIDDLE SCHOOL			
HIGH SCHOOL			

**FORMER EMPLOYMENT/VOLUNTEER POSITIONS: STARTING WITH LAST FIRST.**

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
<u>FROM</u> TO				
<u>FROM</u> TO				
<u>FROM</u> TO				

WHICH OF THESE POSTIONS DID YOU LIKE THE BEST? \_\_\_\_\_

WHAT DID YOU LIKE MOST ABOUT THE POSITION?

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"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE ALL INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU. I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT CAUSE."

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SIGNATURE DATE

## Junior Counselor Teacher Reference Form

To be completed by a *current* teacher.

Applicant's name: \_\_\_\_\_

1. What class do you have the applicant in?
2. Do you think the applicant will be a good caregiver and role model for children in a recreational setting? Why?
3. Is the applicant courteous and respectful to others?
4. Does the applicant turn in assignments on time?
5. Overall impression of the applicant?

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**"Creating Community through People Parks and Programs"**

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*Burlington Parks and Recreation Department*

*Junior Counselor Application Checklist*

\_\_\_\_\_ *Applicant is a Burlington Resident entering Junior Year of High School*

\_\_\_\_\_ *Applicant has 2 years experience as a Counselor-In-Training*

\_\_\_\_\_ *All questions answered*

\_\_\_\_\_ *250 Word Essay on Perseverance*

\_\_\_\_\_ *2 Teacher Reference Forms completed and signed*

\_\_\_\_\_ *Applicant will attend Tuesday, June 4, 2024 training from 5:30-6:30 pm at Burlington  
Town Hall, Senior Center*

\_\_\_\_\_ *Completed Application submitted by Wednesday, May 1<sup>st</sup> at 4 pm (4:01 pm is late)*

\_\_\_\_\_ *Every line on this checklist is checked off. Please include this checklist with application*