



Homeowners

The Town of Burlington has adopted online permitting for the submittal of applications for residential building, burning, demolition, electrical, gas, mechanical, and plumbing permits.

- Applicants can pay online (convenience fee will incur)
- Applicants can mail a check payable to: **Town of Burlington** along with a copy of the application to the attention of the Building Department, 200 Spielman Hwy, Burlington, CT 06013, or drop in the lock box outside Town Hall. Any payments must contain property address.
- **Before submitting a permit, you are required to upload a completed, Statement of Exemption form. Roof Compliance form is required for any work performed on a roof.**
Provide as much information as you can on the form as *incomplete applications will be rejected*.

Apply for Permits on Town of Burlington's Home Page www.burlingtonct.us Permits Online:

- **Individual Permit Application – Choose Permit Type**
Property Information – Start Typing Address
Applicant Information – Fill out all Fields
Project Information: Detailed description of project
Permit Work Type: Not Required but can use pull down menu
Project Cost: Cost of Labor and Material for this permit only
E-Signature: Type your first and last name
Upload: Statement of Exemption Form and/or Roof Compliance form (for roofs only)
Submit
- **Submit Payment (if paying online)**
Select Fees
Fill Out all Fields, Make Payment
Fill Out Credit Card Fields, Process

DONE