

# Town of Burlington Ethics Commission

## Ethics Complaint Form

**Please review the following information prior to submission of this form.**

This is a form for filing an ethics complaint. The completion and filing of such a complaint is a serious matter and will be dealt with accordingly. The party who completes and submits this form alleging ethical misconduct is referred to as the *Complainant*. The party whom is being accused of ethical misconduct is referred to as the *Respondent*. By the filing of this form, the Complainant is accusing the Respondent of violating the Town of Burlington's Ethics Ordinance and alleges that ethical misconduct has occurred.

Please be aware that an ethics complaint is a very serious accusation. If any complaint brought under the provisions of the Ordinance is made with the knowledge that it is without foundation in fact, the person against whom the complaint is made (Respondent) may have a cause of action, in a court of law, against the person who filed the complaint (Complainant) for damages caused thereby. If the Respondent prevails in such action, the Respondent may be awarded the costs of such action together with reasonable attorney's fees in addition to damages caused thereby.

All complaints will be handled in accordance with the Town of Burlington's Ethics Ordinance and the procedures established by the Burlington Ethics Commission. Copies of the Town of Burlington's Ordinance and current procedures of the Commission are available outside the town Clerk's office or may be provided upon request.

Upon completion of the requested information on the reverse side of this form, mail or hand deliver your complaint to the:

Town of Burlington Ethics Commission  
200 Spielman Highway  
Burlington, CT. 06013

**Complaint**

I wish to register with the Town of Burlington Ethics Commission a complaint alleging a violation of the Town of Burlington Ordinance titled "Providing For A Code of Ethics". I understand that the Town of Burlington Ethics Commission cannot act on a complaint of an alleged violation which took place prior to November 18, 1999, nor a complaint which is made more than two years after the alleged violation described in the complaint was committed.

Time(s) and Date(s) the alleged ethical misconduct occurred:

Place(s) alleged violation(s) occurred (please specify with detail):

Person(s) involved in alleged ethical misconduct (please include first and last name(s), address(es), and phone number(s)) :

Witness(es) (please include first and last name(s), address(es), and phone number(s))

Please complete a short, plain statement describing the specific circumstances which you believe indicate that an ethical misconduct occurred.

\_\_\_\_\_  
Complainant's name, address and telephone number (printed or typewritten above):

The complainant's signatures must be witnessed as stated below.

*I hereby certify under penalty of false statement that the foregoing is true.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public / seal and expiration date

(or)

\_\_\_\_\_  
Commissioner of Superior Court