

Request for a Certified Copy of a Birth Record from the Town of Burlington

Mail this request to: Burlington Town Clerk, 200 Spielman Hwy, Burlington, CT 06013

PLEASE PRINT

FULL NAME ON CERTIFICATE*:		
FIRST	MIDDLE	LAST NAME
DATE OF BIRTH: _____	PLACE OF BIRTH: _____	
MM / DD / YYYY	TOWN/CITY	
FATHER'S FULL NAME: _____		
FIRST	MIDDLE	LAST NAME
MOTHER'S <u>MAIDEN</u> NAME: _____		
FIRST	MIDDLE	LAST NAME

PERSON MAKING THIS REQUEST:

NAME: _____		
FIRST	MIDDLE	LAST NAME
ADDRESS: _____		
NUMBER/STREET/UNIT #		
TOWN/CITY: _____	STATE: _____	ZIP CODE: _____
TELEPHONE NO: _____	E-MAIL ADDRESS: _____	
SIGNATURE: X _____		
RELATION TO PERSON NAMED ON CERTIFICATE: _____		
REASON FOR MAKING REQUEST: _____		

CERTIFICATE SIZE:

<p>FULL SIZE</p> <p>\$20.00 EACH</p> <p>NUMBER OF COPIES: _____</p>	<p>WALLET SIZE</p> <p style="background-color: yellow; padding: 5px;">The wallet size birth certificate contains less information than the full size certificate. It does <u>not</u> satisfy the proof of identification requirements needed for a passport or a driver's license.</p> <p>\$15.00 EACH</p> <p>NUMBER OF COPIES: _____</p>	<p>TOTAL NUMBER OF COPIES:</p> <p>_____ X \$20.00 = \$ _____</p> <p>_____ X \$15.00 = \$ _____</p> <p>TOTAL: \$ _____</p> <p>Make check payable to "Town of Burlington"</p>
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Attach a copy of the requester's valid government issued photo ID or passport below:

Or two (2) forms of the following:

- Social security (SS) card
- Paycheck Stub or a W-2 form that contains the SS #
- Current school or college photo ID
- Automobile registration
- Copy of utility bill or bank statement showing name and address
- See website ct.gov/dph for other forms of ID accepted

Please mail the completed request with the following required documents:

- ~ Money order made payable to Town of Burlington
- ~ Current government issued photo ID
- ~ (If applicable) verification of relationship to the registrant (for example, an individual requesting his/her parent's birth certificate must provide a certified copy of his/her own birth certificate).

*If adopted, please provide your adoptive name and adoptive parents' information.

*If the requester had a legal name change, please provide a copy of the court documents authorizing the name change.