



Town of Burlington

**BURLINGTON
WATER POLLUTION CONTROL AUTHORITY
MEETING MINUTES
Wednesday, January 15, 2020
Burlington Town Hall**

1. **Call to Order** - The meeting was called to order at 7:00 PM. Commissioners present were: Chairman Bill Parente, Paul Bystrak, Eric Eggleston, Charles Lanfair and Jim Grappone. Recording Secretary Allison Tharau.
 - a. **2020 Elections**

Motion made, seconded and passed unanimously to nominate Bill Parente as Chair. (Bystrak/Lanfair)

Motion made, seconded and passed unanimously to nominate Paul Bystrak as Vice Chair. (Grappone/Eggleston)

Motion made, seconded and passed unanimously to nominate Eric Eggleston as Secretary. (Bystrak/Grappone)

2. **Act on the Minutes from November 20, 2019 - Motion** made, seconded and passed unanimously to approve Meeting Minutes of November 20, 2019. (Grappone/Lanfair)

3. **Correspondance:**
 - a. WPCA Expense Report
 - b. Letter dated January 15, 2020 from Attorney Alfred Smith to Town of Farmington
 - c. Farmington WPCA Agenda
 - d. Email dated January 9, 2020 from Matt Jermine to Commission.
 - e. Letter dated December 11, 2019 to Ted Shafer from Kathy Blonski, Town Manager of Farmington.

Motion made, seconded and passed unanimously to approve invoice #0218224 to Fuss & ONeill for \$6,933.22 after clarifying hourly rate. (Bystrak/Lanfair)

4. **Citizen Comment** – Dan Becker-15 Sherman Drive questioned the Commission about the flow data reporting and the gallons per day.

5. **On Call Contractor Agreement-** Commission discussed Collection System Maintenance per email dated January 15, 2020 from Matt Jermine. Scott Tharau, DPW, will be training employees to inspect sewer connections and flume maintenance. Commission questioned how much training would cost; which budget will be expensed; how many employees will be trained. Commission reviewed Agreement between Burlington WPCA & Fuss & ONeill for Professional Consulting Services for Miscellaneous WPCA Technical Services dated January 15, 2020. Motion made, seconded and passed unanimously to authorize Fuss & ONeill for oncall/professional services per agreement dated January 15, 2020 not to exceed \$3,000 per calendar year. (Grappone/Eggleston)



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6. **Farmington – Flow Meter**- Letter dated January 15, 2020 from Attorney Alfred Smith read into the record. There was lengthy discussion with respect to average daily flow, connections and the daily flow data reports. Fuss & ONeill will be overseeing data flow
7. **Interoffice Communications Update**- Commission briefly discussed email communication dated January 9, 2020 from Matt Jermine regarding letter dated December 11, 2019 to Ted Shafer from Town of Farmington.
8. **Other Business to come before the Commission**-Chairman Parente announced with regret that John Jozwik has resigned from WPCA.
10. **Executive Session-no business**
11. **Motion** made, seconded and passed unanimously to adjourn meeting at 8:10 PM.
(Grappone/Bystrak)