



## Town of Burlington

### BURLINGTON BOARD OF SELECTMEN/BOARD OF FINANCE SPECIAL JOINT MEETING

**Tuesday, October 29, 2019 – Burlington Town Hall**

1. **Call Meeting to Order** - Meeting was called to order at 7:05 PM. Present was First Selectman Ted Shafer, Selectmen Chard, Salsedo, Zabel and Byrne. Board of Finance Chair Anthony DiNicola, Gerald Mullen, Donald Desiderato, John Achilli, John Kirschner, Susan Brault. Director of Finance, Ellie Parente. Recording clerk Allison Tharau. Each Board member introduced themselves and gave a brief description of their background.
2. **Procurement Authority, Process and Oversight** – The Boards discussed the following topics:
  1. Expenditures and Accounting – Reserve Accounts & Municipal Reserve
  2. Policy for competitive bidding
  3. Budget documents
  4. History of awarding bonuses to employees and managers
  5. Transparency
  6. Authority of First Selectman- Financial/Purchasing/Operations
  7. BOS/BOF/ First Selectman established past practices
3. **Adjourn** - **Motion** made Mullen, seconded Brault and passed unanimously to adjourn meeting at 8:40PM.