



Town of Burlington

BURLINGTON BOARD OF SELECTMEN MEETING MINUTES

Tuesday, June 25, 2019 - Burlington Town Hall

1. **Call Meeting to Order** - Meeting was called to order at 7:10 PM. Quorum was reached. Present was First Selectman Ted Shafer, Selectmen Chard, Salsedo, Byrne, & Zabel and recording clerk Beverly Jackson.
2. **Review/Accept Minutes** – **Motion** made, seconded and passed unanimously to accept the Regular Meeting Minutes from June 11, 2019. (Chard/Salsedo)
3. **Citizen Comment** – None
4. **BVFD Grant** – **Motion** made seconded, and passed unanimously to re-schedule this agenda item to the next meeting. (Chard/Zabel)

Motion made, seconded and passed unanimously to move agenda item #5-Appointments to Boards and Commissions & #8-Budget 2019-20/Procurement to after Executive Session. (Chard/Salsedo)

5. **Johnnycake Mountain Park** – **Motion** made, seconded and passed unanimously to add this agenda item. (Salsedo/Chard) Town Consultants Kurt Prochorena, Vice President, and Jessie Harris, Landscape Architect, from the BSC Group (Glastonbury, CT) discussed the current draft of the Johnnycake Mountain Park development master plan and proposed phase 1 construction.
6. **Town Website** – Town’s vendor Millard Rose, Division Director of CivicPlus, joined the meeting via video conference and presented a variety of options to enhance the Town’s Website. Discussion included video & drone footage uploading capability, linking to vendor General Code’s ordinance codification, our Land Use Dept’s new permitting software, refresh of design format & functions. Library, BVFD, Economic Development and Police page migration/creation was discussed.
7. **Selectmen’s Reports** –
Shafer - First Selectman Shafer distributed the current draft of the 10 Year Plan of Conservation and Development (POCD). Our Planning & Zoning Commission will be discussing at their upcoming July meeting with POCD Consultant Glenn Chalder. The Selectmen, town officials, civic groups & public are invited. The Town received an opioid crisis prevention grant for \$5000 from the State with the assistance of Torrington’s McCall Center. Resident Narcan training, brochure distribution & public outreach programs will be scheduled.
Salsedo – Had a resident contact him regarding plants winter damage.
Zabel – Had a resident ask him about Route 4 road conditions. First Selectman Shafer stated he and Public Works Director had requested Route 4 “S” curve repair from CT DOT and it on their schedule. It is also helpful when residents call the State DOT directly with complaints.
Chard – Would like Selectmen to discuss 2020-2021 fiscal year’s budget policies & process at our upcoming meetings.
Byrne – Nothing
8. **Executive Session** – Security, Real Estate Acquisition, Personnel: Public Works, Succession, Salaries and Contracts
Motion made, seconded and approved unanimously to go into Executive Session at 7:55 PM. (Zabel/Salsedo). Invited into Executive Session; Matt Pakulski, Scott Tharau, Colleen Ververis, Nicholas Ververis and Beverly Jackson.
Motion made, seconded and passed unanimously to conclude Executive Session and back into regular session at 9:46 PM. (Chard/Salsedo)

9. **Appointments to Boards and Commissions** –
Motion made, seconded and passed unanimously to accept with regret Art Funk’s letter of resignation from the Economic Development Commission. (Chard/Salsedo)
Motion made, seconded and passed unanimously to accept with regret Dick Alden’s letter of resignation from the Inland Wetlands Watercourse Commission. (Salsedo/Chard)
Barbara Dahle, 100 Spielman Highway, expressed her interest in volunteering for the Conservation Commission and how her current involvement with the IWWC, Planning & Zoning boards would be a benefit.
Motion made, seconded and passed unanimously to reappoint Katherine Ierardi as Animal Control Officer effective 7/1/2019-6/30/2021. (Chard/Byrne)
Motion made, seconded and passed unanimously to reappoint Lori Vallee, Laura Chandler, Maryelen Wielock, James Millerick, Arthur Murelli, Don Provost and Diane Royko to the Burlington Commission on Senior Citizens effective 7/1/2019-6/30/2021. (Zabel/Chard)
Motion made, seconded and passed unanimously to reappoint Jackie Shadford to the Conservation Commission effective 7/1/2019-6/30/2021. (Salsedo/Byrne)
Motion made, seconded and passed unanimously to reappoint Ronald Roberts, Robert Slabinski, Kathleen Zabel and Barbara Walker to Emergency Management effective 7/1/2019-6/30/2021. (Byrne/Zabel)
Motion made, seconded and passed unanimously to reappoint Robert Angelillo and Kenneth Ursaki to the Ethics Commission effective 7/1/2019-6/30/2021. (Salsedo/Byrne)
Motion made, seconded and passed unanimously to reappoint Rachel Loughlin to the inland Wetlands and Watercourses Commission effective 7/1/2019-6/30/2021. (Zabel/Chard)
Motion made seconded and passed unanimously to reappoint Kevin Mullen, Craig Winter, Sridhar Srinivasan and Tricia Galvin to the library Board of Directors effective 7/1/2019-6/30/2021. (Byrne/Zabel)
Motion made, seconded and passed unanimously to reappoint William Parente, Paul Stawarz, Christa Ronalter and Jocelyn Van Buren to the Parks and Recreation Commission effective 7/1/2019-6/30/2021
Motion made, seconded and passed unanimously to reappoint Robert Jorgensen, Joseph Tom Werle, Paul Bystrak and Janet Schwartz to the Solid Waste committee effective 7/1/2019-6/30/2020. (Byrne/Chard)
Motion made, seconded and passed unanimously to reappoint Scott Tharau to Tree Warden effective 7/1/2019-6/30/2020. (Salsedo/Zabel)
Motion made, seconded and passed unanimously to reappoint Paul Bystrak to Water Pollution Control Authority effective 7/1/2019-6/30/2023. (Zabel/Salsedo)
10. **Budget 2019-20/Procurement** – The Selectmen had a discussion about hiring a new part time police constable. **Motion** made, seconded and passed unanimously by Selectmen to hire an additional part-time police constable not to exceed \$10,000 for this fiscal year. (Zabel/Byrne)
11. **Adjourn** - **Motion** made (Chard), seconded (Salsedo) and passed unanimously to adjourn meeting at 10:11 PM.

Carl Salsedo, Secretary