



Town of Burlington

BURLINGTON BOARD OF SELECTMEN MEETING

Tuesday, January 28, 2020 – Burlington Town Hall

1. **Call Meeting to Order** - Meeting was called to order at 7:00 PM. Present was First Selectman Ted Shafer, Selectmen Chard, Salsedo, Zabel, and Byrne. Recording clerk Allison Tharau.
2. **Review/Accept Minutes** – **Motion** made, seconded and passed unanimously to accept the Regular Meeting Minutes from January 14, 2020. (Salsedo/Zabel)
Motion made, seconded and passed unanimously to table the Special Meeting Minutes from January 21, 2020. (Chard/Salsedo)
3. **Citizen Comment** – None.
4. **Appointments to Boards and Commissions** – The Board received a letter of resignation from WPCA Commissioner, John Jozwik.
Motion made, seconded and passed unanimously to accept the resignation of John Jozwik with regrets from the Water Pollution Control Authority. (Chard/Byrne)
5. **Road of Acceptance of Nelson Drive Phases** - Steve Carrier, Developer, Carrier Homes, was present and addressed the Board. He gave an overview of his Washington Farms project on and around Nelson Drive stating that the roads and infrastructure is complete. The Planning & Zoning Commission has recommended to the Board of Selectmen that the road be accepted as a Town road.
Motion made, seconded and passed unanimously to accept Nelson Drive in its entirety, which includes Washington Farms Phase 3B and Phase 3C constructed and bonded by Carrier Builders, Inc. (Chard/Zabel).
Motion made, seconded and passed unanimously to release the maintenance bond of \$45,000 for Washington Farms Phase 3B & Phase 3C. (Salsedo/Chard)
6. **Selectmen's Reports** –
Shafer - First Selectman Shafer introduced Scott Tharau, Director of Public Works. Tharau discussed the DERA (Diesel Emission Reduction Act) grant of \$45,000 which has been awarded to the Town. The grant will be used to purchase a new truck for snow removal and catch basin maintenance. The crane will be taken off the old truck and put on the new truck which will save \$50,000. The new truck has been budgeted in the 2020-2021 budget in the amount of \$230,000 but needs to be ordered now and will be completed in August 2020. The DERA grant will offset the cost of the new truck to \$185,000.
Motion made, seconded and passed unanimously to recommend to the Board of Finance to allow the Director of Public Works to order the new truck with delivery after July 2020 accepting the DERA grant in the amount of \$45,000 pending budget approval and any additional expense above & beyond the grant money. (Chard/Salsedo)
Salsedo – Is working with the Conservation Commission assisting them with grant applications.
Byrne - no report
Chard - no report
Zabel - no report

7. **Budget/Procurement** - The Board had a budget workshop on January 21st and reviewed sections of the 2020-2021 Town Budget. The next workshop meeting will be February 4th.

Ellie Parente, Director of Finance, was present and stated that the Board of Finance has received their 2020-2021 budget books. The Board asked Parente questions related to the budget and requested additional documentation.

Motion made, seconded and passed unanimously to suspend discussion on Agenda # 7 and resume after Executive Session. (Chard/Zabel)

8. **Old Business**- JMP - Tricia Twomey, Director of Parks & Recreations is working on scheduling upcoming joint meetings with BSC Landscape Architect to include a public informational meeting for final input from the residents before going out to bid. The Board thought LSM Auditorium might be a good venue for the presentation. Shafer to check on availability when date established.

Clear Brook Road- Shafer has given meeting dates to State Senator Derek Slap inviting him to a BOS meeting along with Town Attorney and residents of interest to discuss Clear Brook Road/MDC.

9. **Executive Session**- Security, Real Estate Acquisition, Personnel; Succession, Vacation, Library, Contracts: Senior Housing, Bargaining Unit.

Motion made, seconded and passed unanimously to go into Executive Session at 8:02PM and invited Ellie Parente, Director of Finance and William Parente. (Chard/Zabel).

Motion made, seconded and passed unanimously to conclude Executive Session and back into regular session at 9:20PM. (Chard/Salsedo).

10. **Motion** made, seconded and passed unanimously to suspend discussion of Agenda #7 and place on next Board of Selectmen meeting agenda.. (Zabel/Byrne).

11. **Adjourn** – **Motion** made, seconded and passed unanimously to adjourn meeting at 9:23PM (Salsedo/Chard).

Secretary

Carl Salsedo