

**PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
DECEMBER 10, 2015 7:00PM
BURLINGTON TOWN HALL**

PRESENT: Richard Miller, Chair, Rob Wilson, Mark DiChiara, Eric Lindboe sat for Doug DiPaola,, Tom Zabel Barbara Dahle sat for Jon Parente, Rudy Franciamore, Kim Holden.
Allison Yudelson, Recording Secretary

1) CALL TO ORDER:

A). Attendance and Designation of Alternates

Chairman Miller called the meeting to order at 7:00pm.

Regular members present were seated for the meeting. Alternates will be assigned on each application.

B). Approval of Minutes-November 12, 2015.

MOTION Wilson, seconded DiChiara to approve the minutes from the November 12, 2015 regular meeting as submitted; unanimously approved.

C). Communications:

1. Town of Plymouth-Zoning Regulation Amendments.

2) NEW APPLICATIONS:

A). Application 2079-Brycorp Builders, LLC-Re-Subdivision-Clearwater Creek, Phase II-Foote Road. Gerry Bryant present and addressed the Commission. Commission requested applicant include fire pond (two tanks) and original approved maps with application.
Public hearing set for January 14, 2016.

B) Application 2050-O&G Industries, Inc.-Request for One-Year Renewal of Grading Permit at end of Library Lane. Agenda item tabled to next meeting.

3) PUBLIC HEARING(S):

A)

4) PENDING APPLICATIONS: None

5) OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION:

A) Carrier-Final Approval Phase 3A-Perry Road.

Letter dated December 9, 2015 from Martin Connor, AICP read into the record. Applicant requesting Phase 3A from conditional approval to final approval. Email dated December 9, 2015 from Stephen McDonnell, Town Engineer, stating that a bond in the amount of \$90,000 is acceptable.

MOTION Zabel, seconded DiChiara for Phase 3A from conditional approval to final approval with a bond of \$90,000 in place; unanimously approved.

B) Carrier-Washington Farms Subdivision Phase I-Bond Reduction.

Email dated November 30, 2015 from Stephen McDonnell, Town Engineer, approving the reduction of bond to \$10,000.

MOTION Zabel, seconded DiChiara to approve reduction of performance bond to \$10,000 per email from Stephen McDonnell dated November 30, 2015; unanimously approved.

C) Discussion of commercial vehicles-Commission briefly discussed and agreed that there are no current issues therefore no need to change regulations.

6) CITIZEN COMMENT-none

7) ZONING OFFICER REPORT-

A) No report

8) STAFF/COMMISSION COMMENTS-

9) ADJOURN

MOTION Wilson, seconded Franciamore to adjourn the meeting at 7:45pm; unanimously approved.

Respectfully submitted,

Allison Yudelson
Planning and Zoning Clerk