



Town of Burlington

**PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
JUNE 9, 2016 7:00PM
BURLINGTON TOWN HALL**

- 1) **CALL TO ORDER:**
 - A). **Attendance and Designation of Alternates**

Chairman Miller called the meeting to order at 7:05pm.
Regular members present were seated for the meeting.
PRESENT: Richard Miller-Chairman, Tom Zabel, Barbara Dahle for Mark DiChiara, John Parente, Rob Wilson, Doug DiPaolad, Eric Lindboe for Rudy Franciamore and Martin Connor-Consulting Town Planner, and Beverly Jackson-Recording Clerk
 - B). **Approval of Minutes- May 26, 2016** – Motion made, seconded and passed unanimously to approve. (Zabel/Parente)
 - C). **Communications:**
 1. Email from Rick Lynn, Northwest Hills COG, dated 6/3/16, Re: Draft Recommendations for Regional Transport Plan. Copy distributed
 2. Letter from Town of Plymouth, Margus T. Laan, AICP, dated 6/2/16, Re: Zoning Regulations Amendments -500 Feet of Municipal Boundary Notification
2. **NEW APPLICATION/BUSINESS:**
 - A). **Application 2092** - Lambis, Special Use – In-law Apartment, Highwood Crossing #6. Applicant was present and discussed adding an in-law apartment to the lower level, walk out basement. Public hearing scheduled for July 14, 2016. Signs will be posted and publicized in the newspaper.
3. **PUBLIC HEARINGS: -**
 - A) Text Amendments – Public hearing proceeded with no citizens comment. Motion made, seconded and passed unanimously to approve the text amendment: – **Eliminate Article III Section B.7 – Alcoholic Beverages.** (Wilson/DiPaola)
4. **PENDING APPLICATIONS:**
 - A). **Application #2091** – Accent Building Co. Special Use Permit for Home Occupancy – 69 Daniel Trace
Item still in que – status is requested
5. **OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION:**
 - A). **Greenhouse Café**, - 511 Spielman Hwy – Outdoor seating – Informal Discussion
Discussion took place regarding the plan for outdoor seating. The health department has approved the plan. Application with site plan will be voted on next meeting.
6. **CITIZEN COMMENT** – None
7. **ZONING OFFICER REPORT** – None
8. **STAFF/COMMISSION COMMENTS** – None
9. **ADJOURN**

MOTION made, seconded and passed to adjourn at 8:10 pm. (Wilson/Parente)

Respectfully submitted,

Beverly Jackson, Planning and Zoning Clerk