



Town of Burlington

**PLANNING AND ZONING COMMISSION
REGULAR MEETING MINUTES
JUNE 23, 2016 7:00PM
BURLINGTON TOWN HALL**

1) CALL TO ORDER:

A). Attendance and Designation of Alternates

Chairman Miller called the meeting to order at 7:00pm.

Regular members present were seated for the meeting.

PRESENT: Richard Miller-Chairman, Tom Zabel, Eric Lindboe for John Parente, Kim Holden for Mark DiChiara, Rob Wilson, Doug DiPaolo, Martin Connor, Consulting Town Planner and Beverly Jackson, Clerk

B). Approval of Minutes- June 9, 2016 – Motion made, seconded and passed unanimously to approve. (Wilson/Zabel)

C). Communications:

1. 5th Thursday Notice of Meeting for NHCOC
2. Letter from Energy Environmental Protection, Re: Notice of Tentative Determination Section 401 Water Quality Certification Notice of Federal Consistency Review App# WQC-201607149 & App# FCC-201603722. From Betsy C. Wingfield, Rec'd 6/17/16.
3. ZET Report for June 2016, from Lisa Ozaki

2. NEW APPLICATION/BUSINESS:

A) Application #2093 - Accent Building Co. Special Use Permit for In-law Apartment –

69 Daniel Trace. Rory Wilson, Accent Building Co. represented the owner. Mr. Wilson will meet with Marty Connor to review plans on June 24, 2016. A public hearing will be scheduled for July 14, 2016.

B) Application #2090 - Town Of Burlington-Site Plan Approval-Burlington Library-34 Library Lane.

Present was Craig Winter, James Becker-Techton Architects, Henry Withers-CR3 Landscape Architecture, and Herbert May-Macchi Engineers. Plans were presented and discussed in detail about adding on 2 wings to the existing building including a new community room, conference room, bathroom and a courtyard, along with additional parking spaces to total 63. The general aesthetics will remain the same. A plan is in process to use the church owned commuter parking lot for special event overflow parking with an adjustment and addition to the lighting. Marty Connor will have a meeting on July 1, 2016, after he has reviewed the plans. Agenda item remains open and continued at next meeting.

3. PUBLIC HEARINGS: -

4. PENDING APPLICATIONS:

5. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION:

6. CITIZEN COMMENT – None

7. ZONING OFFICER REPORT – None

8. STAFF/COMMISSION COMMENTS – None

9. ADJOURN

MOTION made, seconded and passed to adjourn at 8:20 pm. (Wilson/Parente)

Respectfully submitted,

Beverly Jackson, Planning and Zoning Clerk