



Town of Burlington

Burlington Park and Recreation Commission

Minutes of Meeting

September 4, 2019

- **Call to Order**

Commissioner Stawartz called meeting to order at 7:07 pm

Commissioners also present: Parente, Mayes, Dolzadelli, Ronalter, and Director Twomey

- **Minutes of August Meeting**

(Ronalter/Parente/approved unanimously)

- **Public Comment**

none

- **Financial Report**

38% of budget used. 0% of revenue quota given back to town.

- **Fall Programming**

- Due to renovations at town hall in the senior center and parks and recreation offices, we are losing space for our programs during the month of September. Many of our classes are starting in October.
- Fall programs are listed online myburlingtonrec.com
- Planning for Winter programs has begun.

- **Facilities Update**

- Fields closed August 1st and reopened a week before September first.
- Discussion regarding the use of Malerbo by Farmington Soccer Club during Labor Day weekend occurred.
- Motion made and accepted: Based on parking issues, bathroom damage, and overuse/field damage, the Parks and Recreation Commission has determined that this tournament is too large for our facility and does not benefit our residents-at-large. Malerbo will not be a site host in the future. (Ronalter/Dolzadelli/all in favor/Mayes abstain)

- **Johnnycake Mountain Park (JMP) Discussion**

- Director Twomey updated the commission on current direction of design at the park. Discussion followed.

- **Refund Policy Review**

- Motion made and accepted to adopt new refund policy: Refunds will only be given if requested 1 week prior to the start date, with a fee of \$1.00 per program cancellation. All requests for refunds must be made in writing to the Parks and Recreation Department (Ronalter/Mayes/All in favor)

- **Any Other Business**

- none

- **Adjourn**

- Motion to adjourn (Mayes/Ronalter), unanimous, 8:05 pm

Respectfully submitted, Tricia Twomey