

UPDATED FEBRUARY 7, 2024 - ITEMS TO BE INCLUDED:

1. **CT SERVICE CODE FORM** – To start the **Pistol Permit process**, you must call Linne Ursaki at 860.673.6789 X1 in the Selectmen’s Office for the Town of Burlington’s Service Code. Then log on to the Link: <https://ct.flexcheck.us.idemia.io/CCHRSPreEnroll/> to pre-register.
2. Once completed, you will receive a Transaction Code that you must bring with you for fingerprinting.
3. **FINGERPRINTING** – Farmington Police Station – please log onto the following link: <https://www.signupgenius.com/go/5080b4caea2ca7fe3-farmington>. Thursday Appointments Only. Fee is \$10 – Cash or make check payable to: Town of Farmington. If you are unable to register online, please email: fingerprints@farmington-ct.org.
4. **ONCE FINGERPRINTED, PLEASE BRING WITH YOU TO THE SELECTMEN’S OFFICE AT THE TOWN OF BURLINGTON:**
 1. **NOTARIZED** Temporary Pistol Permit Application.
 2. **COURSE CERTIFICATE** (Firearm Safety & Use Course) – an original is not necessary. A copy is acceptable.
 3. **PERSONAL CHECK OR MONEY ORDER ONLY** - \$70.00 made payable to: Town of Burlington
 4. **PRIVACY RIGHTS FORMS** – Noncriminal Justice Applicant’s Privacy Rights and FBI Privacy Act Statement **must be** reviewed and signed.
 5. **APPLICANT TRACKING NUMBER LETTER**

Upon Receiving Temporary Pistol License from the Town of Burlington via U.S. Mail:

- \$70.00 check or money order will be required made payable to: Treasurer – State of CT when you apply for the State Permit to obtain permanent license.

The temporary permit issued by the Town is only valid for 60 days. After 60 days, you will need to reapply with all the costs involved. If you have any other questions, you may call the Selectmen’s Office at 860.673.6789 X1.

**Please note that you must be 21 years old per Connecticut State Statutes to have a Pistol Permit.