

TOWN OF BURLINGTON, CT
Request for Alcohol Possession or Consumption on Town Property
(Compliance to Ordinance 126-2)

[<https://ecode360.com/31867737>](https://ecode360.com/31867737)

Please complete this form and submit it to the First Selectman's Office at least two weeks (14 days) in advance of the date one is asking permission for. This form must be completed in full. It will not be received or reviewed if all sections are not completed.

126-2: The First Selectman or his designee is authorized to issue a permit allowing for the possession and consumption of alcoholic beverages at a certain time and date on Town property (the event) in accordance with this subsection:

(1) The applicant for a permit shall be either a resident of the Town or a charitable organization under Section 501(c)(3) of the Internal Revenue Code whose mission or purpose is substantially related to the Town or its residents.

Please, circle all that apply:

Are you a town resident?	Y	/	N
Are you a charitable organization under 501(c)(3)?	Y	/	N

(2) The applicant shall file a written request with the Town Clerk or the First Selectman's designee, not less than 14 calendar days prior to the event date and certify that the alcoholic beverages will only be served by a TIPS certified licensed bartender.

Will serving be limited to TIPS certified licensed bartenders?	Y	/	N
Can you provide copies of bartenders' licenses and certifications if requested?	Y	/	N

[The following can be considered your written request]:

(3) The request shall state:

(a) The name of the person, persons, or organization responsible for the event

(b) A general description of the event, including the date, time, and the activities conducted therein.

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(c) A reasonable estimate of the number of attendees; _____people

Please, circle all that apply, fill in quantities, and circle the appropriate measuring unit:

Other Y / N _____ pints / cans / kegs / liters / bottles / glasses

Please circle all that apply:

Can you provide a copy of the required insurance if requested? Y / N

Has additional information been requested by one of these parties? Y / N

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Applicant
(print and sign)

Date

The following is to be completed by Town Hall officials only.

Have the requirements of Ordinance 126-2 been met? Y / N

Is permission granted by the First Selectman or his designee? Y / N

First Selectman or designee
(print and sign)

Date

Note: Sale of alcohol still requires a valid liquor permit. This form authorizes the presence of alcohol on municipal property and grants permission to obtain a permit to sell alcohol on municipal property. Sales of alcohol must be covered under a valid state permit; either a valid, authorized permit from a vendor or a valid individual temporary day permit. Contact the State of Connecticut for more information on vendor and/or temporary permits.