

STATE OF CONNECTICUT  
 DEPARTMENT OF CONSUMER PROTECTION  
 Liquor Control Division  
 Telephone: (860) 713-6210  
 Email: [dep.liquorcontrol@ct.gov](mailto:dep.liquorcontrol@ct.gov)  
 Web Site: [www.ct.gov/dep/liquorcontrol](http://www.ct.gov/dep/liquorcontrol)



## APPLICATION FOR TEMPORARY LIQUOR PERMIT

Please print clearly or type the information entered on this application. **An application fee of \$10 and applicable permit fee is required.** The application fee is non-refundable.

**Apply Online:** Register your Organization <https://elicense.ct.gov/>, Apply for the applicable permit type, submit payment by credit card, and upload a copy of this completed application.

Please check (✓) the permit type for which you are applying (check only one box)

<input type="checkbox"/> <b>Charitable Organization (LCO)</b> 501(c)(3) (On Premises Full Liquor) <b>\$50.00 per event</b>	<input type="checkbox"/> <b>Non-Commercial Organization (LTA)</b> (On Premises Full Liquor) <b>\$50.00 per day</b>	<input type="checkbox"/> <b>Non-Commercial Organization (LTB)</b> (On Premises Beer Only) <b>\$30.00 per day</b>	<input type="checkbox"/> <b>Off Premises Auction - Non-Profit Corporation (LNC)</b> Retail Sale of Wine at Auction <b>\$25.00 per day</b>	<input type="checkbox"/> <b>Special Club (LSP)</b> Available only to club or golf country club liquor permit holders for outdoor picnics <b>\$50.00 per day</b>
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### Section A: LOCATION OF EVENT

1. Name of Event:		2. Date(s) of Event:		3. Rain Date(s):	
4. Street Address of Event:		City	State	Zip Code	
5. Where will your Event be held? <input type="checkbox"/> INDOORS <input type="checkbox"/> OUTDOORS <input type="checkbox"/> BOTH <b>**Attach an 8 1/2" x 11" Sketch showing the exact locations within the event area where alcoholic beverages will be dispensed and specify the manner by which service of such beverages to minors will be controlled**</b>					

### Section B: BACKER ORGANIZATION SPONSORING THE EVENT

6. Name of Qualifying Organization:		7. Contact Email Address:	
8. Business Address:	City	State	Zip Code:
9. CT State Sales Tax ID:		If Charity, Federal Tax ID Number (FEIN):	
10. If you are applying as a Non-Commercial organization, I understand that all of the profits derived from the sale of alcoholic beverages will be retained by the organization? <input type="checkbox"/> YES <input type="checkbox"/> NO			

### Section C: PERMITTEE APPLICANT INFORMATION

11. Permittee Name (First, Middle, Last)		12. Date of Birth:	
13. Permittee Residence Street Address	City	State	Zip Code

### Section D: CURRENT OR PREVIOUS LIQUOR PERMITS HELD BY PERMITTEE OR BACKER

This section applies to the permittee applicant and to the backer entity who is applying for the temporary permit (\*Attach a separate sheet if needed.)

14a. Does the Permittee or Backer currently hold a liquor permit? <input type="checkbox"/> YES <input type="checkbox"/> NO 14b. Has any Permittee or Backer held a liquor permit in the past? <input type="checkbox"/> YES <input type="checkbox"/> NO (If yes, please complete the permit information for each past or present permit below)			
15a. Type of liquor permit (e.g., cafe)	Liquor permit #	State in which issued	Name of business
Name of backer or permittee for the permit		Were/Are you a backer or permittee of the permit? <input type="checkbox"/> Backer <input type="checkbox"/> Permittee	Dates held

**Section E: APPROVAL/CERTIFICATION OF LOCAL OFFICIALS**

**16. Zoning Authority Approval:** I certify that I am familiar with the zoning ordinances and bylaws of the city/town identified in item #4 of this application and they do not prohibit the sale of alcoholic beverages under the type of liquor permit/establishment and during the dates identified in this application.

Signature of Zoning Official **X** \_\_\_\_\_ Print Name \_\_\_\_\_

Title of Official \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**17. Fire Marshal's Approval:** I certify that the premises identified in items #4 of this application is physically constructed in a manner that is safe for the type of business that will be operated there and complies with the fire code.

Signature of Fire Marshal **X** \_\_\_\_\_ Print Name \_\_\_\_\_

Title of Official \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**18. Certification of Town Clerk:** The town in which the business identified in item # 4 of this application is to be operated, has no ordinance restricting the hours of sale of alcoholic liquors beyond those set forth in State law except as indicated in the box below.  
(If none, please enter "NONE")

Additional Restrictions:

Signature of Town Clerk **X** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**19. Police Authority Approval:** I approve the issuance of this temporary liquor permit at the address identified in #4 of this application.

Signature of Police Authority **X** \_\_\_\_\_ Print Name \_\_\_\_\_

Title of Official \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**20. Applicant Suitability Approval** (to be completed by the police authority in the city/town where the applicant resides)

Has the applicant whose name appears in item #11 of this application been convicted of a felony crime? ☐ YES ☐ NO

(If yes, please attach a statement including the date(s) of the conviction(s), the court(s) where the case(s) were disposed of and a description of the circumstances involved.)

Do you believe the applicant named in item #11 of this application is suitable to be a liquor permittee? ☐ YES ☐ NO

(If no, please attach a statement supporting your reasons for this decision)

Signature of Police Authority **X** \_\_\_\_\_ Print Name \_\_\_\_\_

Title of Official \_\_\_\_\_ City/State \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Section F: CERTIFICATION OF PERMITTEE APPLICANT AND BACKER OR  
AUTHORIZED REPRESENTATIVE OF BACKER**

**21. Permittee Certification** (To be signed by permittee applicant, identified in "Section C" of this application)

As the applicant, I assume responsibility as manager and principal representative of the backer for the event to be held on the premises described in this application. I certify that all information contained in this application is true.

Signed by Permittee Applicant

**X** \_\_\_\_\_

Date

**22. Backer Certification** (To be signed by backer or the authorized representative of the backer, identified in "Section B" of this application)

I appoint the applicant named in item #11 above, as my principal representative to be in charge of the premises and the event described in this application.

Signed by Backer or Authorized Representative of Backer

**X** \_\_\_\_\_

Date