



Town of Burlington

Library Lane Advisory Commission (LLAC)

Monday, September 20, 2021 at Burlington Town Hall

Meeting Minutes

1. **Call Meeting to Order** – Meeting was called to order at 7:07PM.
 - a. In Attendance: Vince Lambri, Allan Dodge, Stephen Melingonis, Michael NeJaime, Donald Riley, Caroline Brayne
 - b. Guests: None.
 - c. Absent: Jennifer Caruso
2. **Public Comments**
 - a. None
3. **Review/Approve Minutes of August 16, 2021 Meeting**
 - a. **Motion** made, seconded, and passed to review and approve minutes (NeJaime/Dodge).
 - b. **Motion** made, seconded, and passed to review and approve minutes from 9/13/21 Special Meeting (Riley/Brayne).
4. **Compilation of Tavern Day Resident Survey Results**
 - a. Thirty (30) residents completed the survey online utilizing the QR code from the Tavern Day booth.
 - b. Forty-nine (49) residents completed paper copies of the survey during Tavern Day.
5. **Discussion of Tavern Day Resident Survey Results**
 - a. Compiled responses on individual survey questions will be presented at October meeting.
 - b. A preliminary look at the survey results shows many requests for a small grocery store.
 - c. Residents are largely in favor of some form of development on Library Lane.
6. **Open Discussion on LLAC Mission and Goals**
 - a. Once/if property is sold to prospective developer, LLAC will have little involvement in how the properties are developed.
 - b. Purpose of the commission is to identify the needs of the town residents and present them to the Board of Selectmen.
 - c. LLAC will plan on providing the Board of Selectmen with a report at the end of the six-month term, which will be January 2022.
7. **Update Mission Statement**
 - a. **Motion** made, seconded, and passed to adopt the below mission statement for the LLAC (Brayne/NeJaime):

- i. “Develop a vision for Burlington Town Center that respects its historical character and creates economic opportunities and incentives for sustainable mixed-used development that attracts residents and visitors.”

8. New Business

- a. LLAC intends on sending out the residential survey to the entire Town via email, along with a mailed copy to the senior citizen residents.
- b. Any additional questions to be included in the survey need to be finalized by the end of the October meeting.
- c. An introductory letter stating the mission of LLAC will be included with the survey.
- d. The LLAC website should be updated with all relevant information prior to the distribution of the survey.

9. Adjourn

- a. **Motion** made, seconded, and passed unanimously to adjourn meeting at 9:01PM (Dodge/Brayne)