

**Burlington Public Library  
December 1, 2015  
Board of Library Directors' Meeting Minutes**

**Call to Order:** 7:30 p.m.

**Attendance:** Mike Ragaisis, Craig Winter, Marie Hasskarl, Sri Srinivasan, Kevin Mullen, Alyssa Colasanto, Sandra Hierl, Sandy Mazeau, Kim Lawton

**Absent:** Laura Hedenberg, Jodi Kryzanski

**Guest:** Matthew Triplet, Lewis Mills' Civic Class

**Place:** Anne L. Walluk Community Room

Approval of BOLD Meeting Minutes for November 3, 2015 approved with 1 change under Suggestions. Change of language to the suggestion for the BLA and BOLD communication from "informal" to "structured" communication. Motion to accept made by Mike Ragaisis, Kevin Mullen seconded the motion.

**Correspondence:** 2016 BOLD's Meeting Schedule.

TAC Business: TAC group has been planning upcoming crafts, the group has reviewed other area libraries to compare programming and participation. They are brainstorming how to draw more kids to the library. TAC is participating in the Susan B. Anthony Giving Tree this year. The idea of offering SAT prep and/or Study Skills Classes at the library was discussed.

**Director's Report:**

- Calendar: A new design has been implemented
- The Holiday Giving Tree is benefitting the Susan B Anthony Project this year. All are welcome to participate.
- Budget: Spending is on target for the year.
- Statistics: visitors and circulation are up this month. Weeding of materials continues. Overdrive use this month had its highest circulation to date.
- Building & Grounds: Rotting wood near the back door leading from the staff room was replaced with metal sheeting.
- Recent programs: The BLA's pie sale, book sale and Llama children's program were both a huge success.
- The basement steadily being emptied by various groups who were storing items. The remaining BLA books in the basement book sale room will be picked up on December 10th.

**Ongoing Business:**

- 2016-2017 Capital Budget: A motion to accept a proposal for \$6,000 capital line item for the BPL's website redesign was made by Kevin Mullen and seconded by Craig Winter, approved unanimously by BOLD.
- Status of Expansion Project: The architect is working on final plans. Friends are having a Holiday "like new" Book Sale on December 5th, 2015. Brief discussion concerning providing both Friends and Town financial support for teen programs and materials once building expansion complete.

**New Business:** No new business to discuss

**Next Meeting:** January 5th, 2016

**Meeting Adjourned:** 8:25 p.m.      **Submitted by:** Alyssa Colasanto