

Burlington Public Library
November 3, 2015
Board of Library Directors' Meeting Minutes

Call to Order: 7:30 p.m.

Attendance: Mike Ragaisis, Craig Winter, Marie Hasskarl, Sridhar Srinivasan, Alyssa Colasanto, Laura Hedenberg, Sandy Hierl, Sandy Mazeau, Jodi Kryzanski, Kim Lawton, Kevin Mullen

Place: Anne L. Walluk Community Room

Approval of BOLD Meeting Minutes for October 6, 2015 minutes. Mike Ragaisis, motion to approve, Sandy Hierl seconded the motion.

Correspondence: Mary-Jane Ugalde – 2016 Meeting Schedule, First Tuesday of the month, with noted exception - September 13, no meetings in June and July

TAC business:

- Surveyed group to determine the preferred platform (media outlet), no strong preference noted at this time
- Upcoming Events: TAC Meeting Nov. 7, Teen Activity “In the Shadow of Blackbirds” ebook Discussion

Director's Report:

- **Budget** – Approximately 1/3 way through fiscal year, line items pacing nicely
- **Statistics** – Weeding is a top priority, making good progress in preparation for expansion, books current concentration for discarding items, should be done in December
- **Punch List** – Trane prepped for winter and serviced transformer, Dumpster arrived for cleaning out basement

Ongoing Business:

- **2016 - 2017 Budget** - Salaries represent large portion of budget. New salaries for 2017, total increase of staff requested 57 new hours a week, equivalent of 1 ½ full time equivalent added in increased hours for two and 3 new part time positions. (\$19,861 – for second 6 months of 16-17 budget). Non-staff items - increases noted in all line items with exception of Telephone (remains the same) Motion to approve draft budget, Sandy Hierl, Alyssa Colasanto seconded motion, approved unanimously by full BOLD
- **Website funding** – grant applications/community donations or Capital budget item
- **Status of Expansion Project** – architect was here today to confirm the existing measurements of the library, changes noted - movement of exterior door from one side/end of children's room to the opposite side/end exiting to courtyard, conference room increased in size with bump out, clustering of computer in front of adult collection by fireplace to make more room for reference collection.

New business: Slate of Officers voted, Craig Winter motion to approve officers for 2016-17, seconded the motion Kevin Mullen

President-Sandy Mazeau, Vice President-Sandra Hierl, Secretary-Jodi Kryzanski and Treasurer-Craig Winter

Suggestion: for Library Association and Library Board to work more closely with Library Director to determine the needs of the library in a more “informal” communication to keep this process separate from town approval of the library budget.

Next Meeting: Tuesday, December 1, 2015

Meeting Adjourned: 9:00 p.m.

Submitted by: Jodi Kryzanski, BOLD Secretary