

Board of Library Directors' Meeting
September 14, 2016
7:30 pm

Attendance

Craig Winter, Kevin Mullen, Mike Ragaisis, Laura Hedenberg, Sandy Mazeau, Sandy Hierl, Sri Srinivasan and Marie Spratlin Hasskarl
New Student Liaison: Julie Pizzoferato

Absent: Alyssa Colasanto, Jodi Kryzanski

Visitors: None

Minutes: Approval of board minutes. Mike/motion and Kevin/seconded

The ACLB (Association of Connecticut Library Boards) Trustee Leadership conference to be held at University of Hartford on FRiday, November 4, 2016

TAC business:

Julia provided a TAC update. A TAC meeting held was held in addition to new members there are 5 returning TAC members. Recruiting is on the way. Presentation was provided for TAC including summer reading for grades 5-12 , a total of 576 books were read. Discussed upcoming TAC events.

Discussed possible use of Social Media to recruit TAC members. Next TAC meeting on October 8th.

Directors Report

Statistics: Circulation was up 0.6 % over previous year and annual count of non-print items was up 3.7 %. ILL is up this month.

Bills/Fines:

\$ 3,742 is owed as library fines for 2016. Board discussed how to recover fines from patrons. A letter to the patrons from the board was also discussed. Library Directors of Library Connection will discuss the issue and Marie to communicate to the board on next steps. Decision will be made in November.

Budget

As of September 6, 19 % expended. Salaries are stable. Computer services is at 68% as Library Connection fees are paid upfront.

Application for CEN (Connecticut Education Network) Fiber grant to be sent in November to State Library Board.

Building Issues

Punch List 2016: The motor for the HW pump is broken. Received a repair quote of \$ 3,775.81. Board recommended to address the issue using the maintenance budget.

Status of Expansion Project

Craig Winter provided an update on expansion project. Construction may not start this year. Final drawings will be ready in a week. Jan 20, 2017 is final date to sign the contract.

Tavern day is Sep 18. Marie has a sign-up sheet for volunteers.

New Business:

Slate of officers for President, Vice president and Treasurer confirmed.

Meet and Greet candidates scheduled for Oct 24th at 7 PM.

Grant was requested from friends for redesign of the website. Friends of the Library meeting scheduled for Sep 14, 2016.

Next Meeting

Tuesday Oct 4, 2016, 7:30 PM

Meeting Adjourned: 09:03 PM

Submitted by: Sridhar Srinivasan