



Town of Burlington

BURLINGTON BOARD OF FINANCE REGULAR MEETING Wednesday, September 21, 2016

A meeting of the Burlington Board of Finance was held on Wednesday, September 21, 2016, at the Town Hall. Board members present were: Chairman Anthony DiNicola, Sue Brault, John Achilli, Paul Flanagan, Andrew Klimkoski and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer and Finance Director Eleanor Parente.

Chairman DiNicola called the meeting to order at 7:30 p.m.

Minutes:

No minutes were not acted upon.

Citizen Comments: None.

Correspondence: None.

Financial Report

Finance Director Parente reviewed the Financial Reports as of June 30 and September 20, 2016. Key reports included fiscal year-to-date results and budget line item variances. Non-Budget account revenue and expenses; and bank/investment/reserve account activity and balances were also reviewed. Director Parente also reported on some unexpected expenses not in the 2016-17 budget. Following the review, on a motion made and seconded by Flanagan/Brault, it was unanimously VOTED TO:

Accept the June 30 and September 20, 2016, Financial Reports as presented.

On a motion made and seconded by Brault/Achilli, it was unanimously VOTED TO:

Authorize Director of Finance Parente to make transfers within departments for expenses that are over budget notifying Department Heads.

Tax Collector's Report

The Board reviewed and discussed the June, July and August, 2016, Tax Collector's Reports. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, on a motion made and seconded by Klimkoski/Achilli, it was unanimously VOTED TO:

Accept the June, July and August, 2016, Tax Collector's Report as presented.

First Selectman's Report

Mr. Shafer reported on: Library Renovation Status and Town Hall IT enhancement efforts.



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Executive Session

Chairman DiNicola asked for a motion to go into executive session. On a motion made and seconded by Klimkoski/Brault, at 8:37 p.m. it was unanimously VOTED TO:

Convene into executive session to discuss: Personnel Issues, inviting Mr. Shafer and Mrs. Parente.

On a motion made and seconded by Klimkoski/Flanagan, at 8:56 p.m. it was unanimously VOTED TO:

Reconvene to public session.

Adjournment:

Chairman DiNicola asked if there was any further business to come before the Board. There being no further business, on a motion made and seconded by Brault/Mullen, at 8:56 p.m. it was unanimously VOTED TO:

Adjourn the meeting.

Respectfully submitted,

Andrew Klimkoski, Secretary