



## Town of Burlington

### BURLINGTON BOARD OF FINANCE REGULAR MEETING

Tuesday, December 16, 2015

A meeting of the Burlington Board of Finance was held on Tuesday, December 16, 2015, at the Town Hall. Board members present were: Chairman Anthony DiNicola, Sue Brault, Mark DiOrio, John Achilli, and Gerald Mullen. Also in attendance were First Selectman Theodore Shafer, Finance Director Eleanor Parente, Treasurer Steve Savino and LSM Students: Angel Fuller, Jimmy Wilcox, Jacob Sifodaskalakis, and Resident Fred Sifodaskalakis.

---

Chairman DiNicola called the meeting to order at 7:30 p.m.

1. **Minutes:** Minutes from the November 17, 2015 meeting was reviewed:

MOTION TO: Approve November 17, 2015 minutes as presented (Brault/Achilli).  
Motion passed unanimously.

2. **Citizen Comment:** None.

3. **Correspondence:** None.

4. **Election of Officers:**

MOTION TO: Nominate Anthony DiNicola as Chairman (Achilli/Brault). Motion unanimously passes.

MOTION TO: Nominate Gerald Mullen as Vice Chairman (Brault/Achilli). Motion unanimously passes.

MOTION TO: Nominate Andrew Klimkoski as Secretary (DiOrio/Brault). Motion unanimously passes.

5. **Executive Session:** Chairman DiNicola asked for a motion to go into executive session so the board could discuss: Personnel and Real Estate Acquisitions.

MOTION TO: Go into executive session and invite First Selectman Shafer, Treasurer Steve Savino and Finance Director Eleanor Parente (Brault/Achilli). Motion passed unanimously at 7:40 p.m.

MOTION TO: Exit from executive session (Mullen/Achilli). Motion passed unanimously at 8:12 p.m.

6. **Financial Reports:** The board reviewed and discussed the November 30, 2015 Financial Report. Key reports included fiscal year-to-date results and budget line item variances. 9000 account revenue and expenses; and bank/investment/reserve account activity and balances.

Following the review, MOTION TO: Accept the November 30, 2015 Financial Report as presented (Brault/Mullen). Motion passed unanimously.



## Town of Burlington

7. **Tax Collector's Report:** The board reviewed and discussed November 30, 2015 Tax Collector's Reports. Key reports included fiscal year-to-date tax collections and sewer use collections. Following the review, MOTION TO: Accept the November 30, 2015 Tax Collector's Report as presented (Brault/DiOrio). Motion passed unanimously.
8. **First Selectman's Report:** First Selectman Shafer discussed the following with the Board:
- Town Meeting Update – Bristol/Burlington Health District Update
  - Update on Web Services and Design
  - Update on Suburban Sanitation
  - Update on Town Ordinances
  - Update on STEAP Grants
  - Contract and Union Update
  - WPCA - Farmington Sewer Update

Chairman DiNicola asked if there was any further business to come before the board. There being no further business, a MOTION TO: Adjourn the meeting, (Brault/Achilli). Motion passed unanimously at 9:15 p.m.

Respectfully submitted,

Mark DiOrio, Acting Secretary