



## Town of Burlington

**TOWN OF BURLINGTON, CT  
MINUTES OF MEETING  
ECONOMIC DEVELOPMENT COMMISSION (EDC)  
MONDAY, JULY 13, 2020 AT 7:00PM  
REMOTELY VIA ZOOM VIDEOCONFERENCE**

- I. Call to Order: The meeting was called to order at 7:06 p.m. In attendance were Kevin Bair, Sharon Farmer, Tod Kallenbach, Vince Lambri, and First Selectman Ted Shafer.
- II. Public Comment: no members of the public were in attendance.
- III. Review/Approve minutes of June 8, 2020 meeting: unanimously approved.
- IV. Discussion: Central CT Chambers of Commerce Economic Development Meeting: Kallenbach reported that he, Ted Shafer and Burlington Chamber of Commerce President Kerry Brash attended a videoconference meeting of the Central Connecticut Chambers of Commerce Economic Development Committee on July 8. Regional economic updates from Bristol, Burlington, Farmington, Plymouth and Wolcott were provided. Overall, despite the COVID-19 pandemic, town representatives reported that development projects have been proceeding on schedule, and increases have occurred in building permits and housing sales.
- V. Updates on business/property developments: Bair reported that he would be attending the July 15 board meeting of the NWCT Economic Development Corp., at which David Lehman, Commissioner of the CT Dept. of Economic & Community Development, was scheduled to provide an update on the State's economic recovery efforts that will impact Northwest CT. Kallenbach and Shafer reported that the Governor was reinstating the Small Town Economic Assistance Program (STEAP) to support local capital improvement projects for towns that are otherwise ineligible to receive urban action bonds. The application period runs from July 13 to August 14. EDC discussed potential projects for possible STEAP applications, including equipping an emergency operations command center at Town Hall, ADA infrastructure for Johnnycake Mountain Park, bridge repairs needed on Covey Rd. and Reservoir Rd., and a second phase of sidewalk construction in the Central Business Zone. Shafer will meet with Town staff and boards and take these considerations under advisement.
- VI. New Business: none discussed
- VII. Adjourn: The meeting was adjourned at 8:03 p.m.

Respectfully submitted,  
Tod Kallenbach – Chairman, Burlington EDC