



Town of Burlington

**TOWN OF BURLINGTON, CT
MINUTES OF MEETING
ECONOMIC DEVELOPMENT COMMISSION (EDC)
MONDAY, DECEMBER 9, 2019 AT 7:00PM
BURLINGTON TOWN HALL – SENIOR CENTER**

- I. Call to Order: The meeting was called to order at 7:07 p.m. In attendance were Michael Androw, Sharon Farmer, Tod Kallenbach, Vince Lambri, and Planning & Zoning Commission Chair Richard Miller.
- II. Public Comment: There were no members of the public in attendance.
- III. Review/Approve minutes of November 11, 2019 meeting: The minutes were unanimously approved.
- IV. Update from EDC Consultant (CERC): EDC reviewed a report from consultant Sadie Colcord summarizing her activities during the month of November, which included meetings with several local business and commercial property owners with current and prospective sales/development opportunities.
- V. Home-based businesses discussion: Farmer presented a summary of mailbox signage opportunities for discussion, along with copies of the relevant current zoning regulations for Burlington, Bristol, Farmington and Harwinton. EDC agreed to continue this discussion with the Zoning Enforcement Officer and Assessor prior to informing Burlington home-based businesses about signage opportunities.
- VI. Updates on business/property developments: Colcord's report contained many of these updates. Miller additionally reported that the Pranav Patel development project on Library Lane was continuing to proceed through the approval process with the Planning & Zoning Commission.
- VII. New Business: No additional new business was presented.
- VIII. Adjourn: The meeting was adjourned at 8:05 p.m.

Tod Kallenbach – Chairman, Burlington EDC