



Town of Burlington

**TOWN OF BURLINGTON, CT
MINUTES OF MEETING
ECONOMIC DEVELOPMENT COMMISSION (EDC)
Monday August 8, 2016
BURLINGTON TOWN HALL**

- I. **Call to order:** The meeting was called to order at 7:00 by Chairman Tod Kallenbach... Other Commission members in attendance were William Walluk, John Kirschner and Pamela Weaver.
- II. **Public Comment:** There was no public comments.
- III. **Approval of minutes:** The minutes of the June 13, 2016 regular meeting were approved.
- IV. **Report and Update from Ad hoc Marketing Committee meeting of August 4, 2016;** Tod attended the ad hoc marketing committee meeting and reported that there was some progress made on the marketing brochure. He also reported that members of the marketing committee will man a booth at Tavern Day and will hand out brochures and answer question raised by attendees.
- V. **Marketing Brochure;** Tod presented the latest draft layout of the marketing brochure. Some detail material is being developed by the ad hoc committee. The committee members agreed that the product was excellent.
- VI. **Orientation meeting with Connecticut Main Street Membership;** Tod has not been able to meet with Ted Shafer yet to finalize the list of intended attendees or set a date for the meeting. Tod will get with Ted upon his return from vacation.
- VII. **Update on business/property developments:** There is no news of any progress on the reopening of the old Cassille's building. There is no other news of new businesses.



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VIII. Other;

- A. Tod reported that the new Town website is up and running.
- B. A letter of interest was sent by Tod to Best Market, as requested by Dwight Harris in the June 13 meeting.
- C. The date for the October regular meeting has been tentatively rescheduled to October 17, 2016.

Adjournment: The meeting was adjourned at 7:49 p.m.

Respectfully submitted:

William Walluk
Secretary, Burlington EDC

APPROVED _____