



Town of Burlington

**TOWN OF BURLINGTON, CT
MINUTES OF MEETING
ECONOMIC DEVELOPMENT COMMISSION (EDC)
MONDAY, DECEMBER 11, 2017 AT 7:00PM
BURLINGTON TOWN HALL – SENIOR CENTER**

- I. Call to Order: The meeting was called to order at 7:05pm. In attendance were Michael Androw, Kevin Bair, Todd Coleman, Arthur Funk, Tod Kallenbach and David Wrabel.
- II. Public Comment: There were no members of the public present.
- III. Review/Approve minutes of November 16, 2017 special meeting: The minutes were unanimously approved.
- IV. Discussion of EDC goals/work plan/budget for 2018: EDC members discussed goals of supporting existing Burlington businesses by holding meetings with business owners to learn their challenges and needs, as well as supporting new commercial development through infrastructure improvements (e.g. grant-writing for more traffic controls and pedestrian improvements in the Village Center) and determining best potential uses for available properties (e.g. working with consultants and economic development groups such as CT Main Street Center and Northwest Hills Council of Governments). EDC members also discussed supporting more seasonal events to draw visitors and attention to the Village Center (e.g. farmer's market, food truck festival). EDC will invite guest speakers to attend its meetings in 2018 to gather more information and set plans in motion. Kallenbach reported that the Town is requesting a zero budget increase for 2018-19 as a result of State funding cuts.
- V. Updates on business/property developments: Kallenbach invited EDC members to attend the NWCT Economic Development Summit 2018, to be held on Tuesday, January 30 at Mad River Lofts in Winsted from 6:00 to 8:30pm. Kallenbach reported from a conversation with First Selectman Ted Shafer that the Town is continuing discussions with the New Britain Water Company regarding a for-sale parcel on Covey Road that is located within the Central Business District.
- VI. Adjourn: The meeting was adjourned at 8:25pm.

Respectfully submitted,
Tod Kallenbach – Chairman, Burlington EDC