



Town of Burlington

**TOWN OF BURLINGTON, CT
MINUTES OF MEETING
ECONOMIC DEVELOPMENT COMMISSION (EDC)
MONDAY, SEPTEMBER 11, 2017 AT 7:00PM
BURLINGTON TOWN HALL – SENIOR CENTER**

- I. Call to Order: The meeting was called to order at 7:05 p.m. In attendance were Kevin Bair, Todd Coleman, Tod Kallenbach, John Kirschner, and First Selectman Ted Shafer.
- II. Public Comment: There was no public comment.
- III. Review/Approve minutes of July 10, 2017 meeting (note; there was no August meeting): The minutes of 7-10-2017 were unanimously approved.
- IV. Tavern Day update: Kallenbach reported that EDC will share a table with the Marketing Committee on Sunday, September 17 from 11am to 4pm.
- V. Updates on business/property developments: Kallenbach presented copies of existing "field cards" of some available commercially and industrially zoned properties in Town that were provided by the Assessor's office; it was suggested that EDC take the lead on developing more comprehensive, "business owner/developer-friendly" documentation to assist in marketing available properties; we will consult with other regional community development organizations for best practices. Kallenbach presented updated contact information for member communities, elected officials and affiliated business of the Connecticut Main Street Center organization (of which Burlington is a member community); these contacts are useful resources for information purposes such as noted above, as well as for development collaborations and grant funding. Shafer noted that he has taken a volunteer leadership role and is representing Burlington with Eastern Connecticut State University's Institute of Sustainability. Shafer also provided brief updates on the Brycorp Builders' proposed rental housing development on Covey Road that was recently presented to the Planning & Zoning Commission, the available property including the former Marinelli's Restaurant and adjoining industrial properties on Monce Road (Monce Road Properties, LLC), and the available New Britain Water Company property on Foote Road. EDC also discussed assisting the Town with an application for a US-DOT TIGER grant to support traffic improvements/infrastructure on Route 4 in the Central Business District.
- VI. Adjourn: The meeting was adjourned at 8:20 p.m.

Respectfully submitted by Tod Kallenbach, Chairman