



Town of Burlington

**TOWN OF BURLINGTON, CT
MINUTES OF MEETING
ECONOMIC DEVELOPMENT COMMISSION (EDC)
MONDAY, MAY 8, 2017 AT 7:00PM
BURLINGTON TOWN HALL – SENIOR CENTER**

- I. Call to Order: The meeting was called to order at 7:05pm. In attendance were: Kevin Bair, Todd Coleman, Arthur Funk, Tod Kallenbach and David Wrabel. Guests were: DJ Harris, Dwight Harris, Richard Miller and William Walluk.
- II. Public Comment: DJ and Dwight Harris presented preliminary plans and sketches for developing three (3) commercial buildings and 69 parking spaces on their Library Lane property at the intersection with Spielman Highway.
- III. Review/Approve minutes of April 10, 2017 meeting: The minutes were unanimously approved with the amendment that David Wrabel was in attendance.
- IV. Recap of U.S. Small Business Association seminar for Burlington small businesses: April 24: Kallenbach reported that the seminar was successful, with 12 speakers and approximately 25 business owners in attendance.
- V. Marketing Committee/Tavern Day updates: Kallenbach reported that the marketing committee has consolidated meetings with the Tavern Day planning committee leading up to the September 17 event.
- VI. EDC member openings: Kallenbach reported that the EDC is still seeking nominations to fill the vacant seat on the commission. Interested parties need to be Burlington residents with business experience. Experience with restaurant/grocery businesses preferred.
- VII. Updates on business/property developments: Kallenbach reported that the Town has filed a 2017 STEAP Grant application for the Phase 2 Sidewalks Construction project in the Town center. William Walluk inquired about the expected completion date for the Vineyard Road Bridge Reconstruction project.
- VIII. Adjourn: The meeting was adjourned at 8:10pm.

Respectfully submitted,
Tod Kallenbach – Chairman, Burlington EDC