



Town of Burlington

CHARTER REVIEW COMMITTEE MEETING MINUTES Thursday, July 23, 2020 – Teleconference

1. Call Meeting to Order:

The meeting convened at 7:34 p.m., Monday, June 8, 2020. Present were: Dave Goshdigian, Chairman, Tony DiNicola, Vice Chairman, Toni Vosburgh, Secretary, Barry Faticoni and Laurie Gara, members, and Jeff Vosburgh, alternate. First Selectman Ted Shafer was also in attendance.

2. Citizen Comment:

There was no citizen comment.

3. Acceptance of June 17, 2020 Meeting Minutes:

Motion made (LG), seconded (BF) and passed unanimously to accept meeting minutes.

4. Acceptance of June 22, 2020 Meeting Minutes:

Motion made (BF), seconded (LG) and passed unanimously to accept meeting minutes.

5. Acceptance of June 29, 2020 Meeting Minutes:

Motion made (TD), seconded (LG) and passed unanimously to accept meeting minutes.

6. Discussion of Recommendations from the Board of Selectmen:

The committee discussed the following recommendations from the Board of Selectman:

a. Staggering of terms on Board of Finance Section 3-4 - Remove language starting with second sentence through "Thereafter". Begin new sentence with "At each." Goal is to remove language that was added in with last revision of charter such as "first election following adoption of this charter" etc.

b. Section 3-11 – Dave suggestion to simplify language to in accordance with CT state statutes (to make sure state election is still accounted for). Commission unanimously agreed "after the adoption of this Charter" language to be removed.

c. Section 5-1, no changes needed but 5-5, 5-6, 5-7, 5-10 and 5-11 to remove language starting with "except those" and ending with "biennially thereafter."

d. Section 5-21 through 5-23 committee unanimously agreed with Board's recommendation to leave sections as they currently are.

e. Finance Director – The committee questioned if language is changed to appointed then would residency requirements apply. After discussion, the Committee believed residency requirements would not apply to Finance Director because those requirements are specific to boards or commissions. The committee agrees with board's recommendation to add section 5-24 contingent with sign off from town attorney on residency requirement.

f. Section 6-2-adding board approval and removal of pay plan language, committee unanimously agreed.

- g. Section 7-5 committee agrees to Board's recommendation to change language from BOE approved budget to BOE budget as approved at a town referendum.
- h. Section 7-7 committee agrees to move subsection to end of section for clarity.
- i. Job classification and salaries section 9-2: agrees with town attorney proposed language but with regard to compensation committee would like to revise language to reference updated section 6-2.

7. Whether to Amend Report to Board of Selectman:

Dave will amend the report as discussed in tonight's meeting and circulate to the committee.

8. Review of Timeline for Public Hearing on Draft Report:

Board has to vote twice on proposal once to accept and then another for what ballot will look like. Committee will send amended report to Board no later than Monday, July 27th for their review and approval.

John Crane, citizen – wanted to thank and express his appreciation for the committee's hard work on the review of the charter.

9. Adjourn:

Motion made (TD), seconded (BF) and passed unanimously to adjourn meeting at 8:24 PM.

Respectfully Submitted,

Toni Vosburgh
Secretary, Charter Review Committee